

## **July 16, 2018**

### **SECOND MONTHLY MEETING**

The second monthly meeting of Honey Brook Borough Council was held at Borough Hall and all members answered Roll Call except Mr. Mimm. Also in attendance were Christopher Falencki, P.E., Borough Engineer and Bill Ford, Public Works Superintendent.

#### ***Approval of Previous Minutes***

The minutes of the July 2, 2018, meeting was approved on a motion by Ms. Whichard. Mr. Florio seconded the motion. The motion passed unanimously.

#### ***Payment of Bills***

Mr. Halvorsen made a motion, seconded by Mr. Ott, to authorize payment of bills as presented as well as payment in the amount of \$23,895.00 to Hondru Auto for the new police car. The motion passed unanimously.

#### ***Public Presentations***

None

#### ***Engineer's Report***

Mr. Falencki presented a Resolution for consideration to request a multimodal Transportation Fund Grant in the amount of \$139,475 from the Commonwealth Financing Authority to be used for North Chestnut Street sidewalk enhancement and pedestrian safety improvement. Ms. Whichard made a motion, seconded by Mr. Ott, to approve Resolution 2018-08 authorizing a grant application to the Commonwealth Financing Authority in the amount of \$139,475 to be used for North Chestnut Street sidewalk enhancement and pedestrian safety improvement. The motion passed unanimously.

Mr. Falencki also requested a letter from Council to the PA DCED confirming that Honey Brook Borough will provide funding of at least 30% as its matching share if awarded a CFA multimodal transportation fund grant for North Chestnut Street. The match amount to be committed is \$60,000. Mr. Ott made a motion, seconded by Mr. Florio, to authorize the Council President to sign the match commitment letter. The motion passed unanimously.

Mr. Falencki stated that he has received all support letters for the project application.

Mr. Falencki reported that the Supplee Road Project is out on bid. A contractor has questioned if paving could be done in the spring. Another inquiry was if the road could be shut down versus providing flaggers. Contact to Honey Brook Township will be made to see if they would be agreeable that the road would be closed during construction.

Mr. Falencki left the meeting at this time.

### ***Secretary's Report***

Secretary asked Council for authorization to issue a letter granting Chief Ely authority to sign for the new police vehicle and any transfer documents. Mr. Halvorsen made a motion, seconded by Ms. Jenzano, to grant Chief Ely authorization to sign for acceptance of the new police vehicle and any required documentation for title or transfer on behalf of the Borough. The motion passed unanimously.

### ***Treasurer's Report***

The Treasurer's Report for the month of June was distributed to Council.

Treasurer advised that Bob Hall has presented Council with the commercial insurance renewal at a total premium cost of \$23,521. Mr. Hall advised that as of January 1, 2019, Council can cancel the policy and renew as of the same day to be able to be on a calendar year schedule.

Mr. Hall also advised that the Borough could be insured for Workers Compensation through AmTrust North America. Total annual premium cost is \$34,335. Mr. Hall had been provided with updated payroll information for the quote. It was noted that AmTrust is one of the few that will still cover volunteer fireman and that the Borough's experience modification number has lowered over the last few years.

### ***President's Report***

No report

### ***Mayor's Report***

Mayor reported that he, Chief Ely and Chief Robb were trained on "readychesco.org". It was suggested that perhaps the Borough could have a table at Harmony Day to help people register for "readychesco" notifications.

### ***Old/Pending Business***

Superfund Site – Mr. Halvorsen advised that he reviewed files that the Borough had on file. He cannot find any legal documenting bringing the municipalities into the Barkman suit.

### ***New Business***

Traffic Light – Mr. Ford reported that the battery back up at the traffic light no longer works. Mr. Halvorsen made a motion, seconded by Ms. Jenzano, to authorize \$3,174 for a new battery backup. The motion passed unanimously.

Codification Proposal – A proposal from General Code was distributed. The proposal was an estimate to codify Ordinance #244 and #245 for a price between \$375 and \$430. Council

concurrent to table and to also obtain an estimate to codify Ordinance #246 which was adopted at the last meeting.

Vacant Laborer Position – Council reviewed the applications received for part-time laborer. Mr. Ott made a motion, seconded by Mr. Halvorsen, to hire John Robb and Benjamin Walton as part-time laborers, pending background check, at a starting rate of \$16.00 per hour and after a satisfactory 90-day probationary period to \$17.00 per hour. The motion passed unanimously.

***Public Presentations***

Question arose regarding the noise ordinance and if there is a time. Ms. Whichard noted that the ordinance does not set times. It was noted that in the past, Chief handles these situations under the nuisance regulations.

There being no further business to discuss, the meeting was properly adjourned at 7:55 p.m.

Janis A. Rambo  
Borough Secretary