

## **JUNE 18, 2018 SECOND MONTHLY MEETING**

The second monthly meeting of Honey Brook Borough Council was held at Borough Hall and all members answered Roll Call except Ms. Curtis, Mr. Mimm and Mr. Ott. Also in attendance were Tricia Swinty, Borough Clerk; Rob Esposito, Emergency Management Coordinator; and Bill Ford, Public Works Superintendent.

### ***Approval of Previous Minutes***

The minutes of the June 4, 2018, meeting was approved on a motion by Mr. Halvorsen. Mr. Florio seconded the motion. The motion passed unanimously.

### ***Payment of Bills***

Ms. Whichard made a motion, seconded by Ms. Halvorsen, to authorize payment of bills as presented. The motion passed unanimously.

### ***Public Presentations***

None

### ***Secretary's Report***

The Addendum for the VPP Contract for Zoning Ordinance Update for Extension #2 was presented for execution by the Borough. Mr. Halvorsen made a motion, seconded by Mr. Florio, to sign the Contract Addendum to extend the contract two months to September 30, 2018, and increasing the funding amount by \$7,200 to a total county funded award of \$43,200. The motion passed unanimously.

### ***President's Report***

No report

### ***Mayor's Report***

Mayor Mulhall reported that Officer Tony Howe, who also performs public works duties, has resigned due to his relocation.

### ***Old/Pending Business***

WCC REM – The draft Resolution and Western Chester County Regional Emergency Management bylaws, which is an exhibit to the Resolution to join the WCCREM, was distributed for review. Solicitor Venzie's comments were also distributed to Council. After discussion and some concerns noted by EMC Esposito, Council chose to table any decision.

There was also discussion regarding the lack of an EOC (Emergency Operations Center). There was discussion to look into a grant for an emergency generator that could be used at the Annex building could be utilized as an ECO.

Veterans' Day Event – Ms. Jenzano reported that John McHugh of Honey Brook Township is talking to Tel Hai to coordinate events between the Township, Borough, American Legion, and Tel Hai. Tentative event would be held on November 11 at 11:00 a.m.

Carnival Planning – Ms. Jenzano reported that there was a good meeting held last week. In attendance were representatives from the Honey Brook Partnership, Chief Ely, Bill Ford, Chris Ott, representatives of the Fire Company, and herself. The Partnership is looking at every detail, but obviously with this being the first attempt at such an event it is most likely that something may be overlooked or not thought of. The carnival will not go past 10:00 p.m. on any of the nights. Shuttle service to parking is being looked at.

Superfund Site/Barkman Landfill Law Suit – Mr. Halvorsen provided an update. There is a phone conference scheduled for June 27 at 400 p.m.

Stormwater Management Project at Waynebrook Village – Ms. Whichard advised that the project has been completed and inspected by Mr. Falencki.

Parking at 855 Maple Street – Mr. Ford advised that the homeowner is looking to put a bigger shed in the back along with a stone driveway. They will need to get in touch with Anthony Campbell. Mr. Ford stated that he will work with them as long as they are proceeding with their proposed work with the Borough's Code Officer before painting the curb.

Forks for Backhoe – Mr. Ford reported that he found used forks for the backhoe for \$1,900 through Foley. Mr. Halvorsen made a motion, seconded by Mr. Florio, to purchase the used forks from Foley at a cost of \$1,900. The motion passed unanimously.

### ***New Business***

Coverage for Office – The Borough Clerk will be out of the office on vacation during the week of July 16. Mr. Halvorsen made a motion, seconded by Ms. Whichard, to authorize Meredith Dombach to cover in the front office during the week of July 16 for the Borough Clerk. The motion passed unanimously.

MultiModal Transportation Fund Grant Round – The second grant round is open and applications are due July 31, 2018. Council discussed reapplying for the Chestnut Street project. After further discussion, Mr. Halvorsen made a motion, seconded by Ms. Whichard, to authorize the Borough Engineer to submit a grant application under the MultiModal Transportation Fund Grant Program for curb/sidewalk/road rehab for Chestnut Street, from Horseshoe Pike to Water Street. The motion passed unanimously.

Zoning Rewrite – Mayor Mulhall noted that the Planning Commission would be meeting on Wednesday evening to review the zoning rewrite.

Vacancy – Mr. Ford noted that with Tony Howe’s resignation, he is short a member of the public works department. Mr. Ford read an advertisement that he would like to place on the website posting the job opening. Council concurred. Mr. Florio asked that he and Mr. Ford meet to review the wording of the job posting before placement on the website.

Council concurred to authorize the purchase of a \$100 gift card and card to be sent to Mr. Howe thanking him for his service to the Borough and to wish him well in his future endeavors.

***Public Presentations***

None

There being no further business to discuss, the meeting was properly adjourned at 8:08 p.m.

Janis A. Rambo  
Borough Secretary