

May 7, 2018

FIRST REGULAR MONTHLY MEETING

The May 7, 2018, first monthly meeting of Honey Brook Borough Council was held at Borough Hall and all members answered Roll Call except Mr. Florio. Also in attendance were Jon Long, representative for the Borough Solicitor; Christopher Falencki, Borough Engineer; Bill Ford, Public Works Superintendent; Tricia Swinty, Borough Clerk; and Chief Ely.

Approval of Previous Minutes

Mr. Halvorsen made a motion, seconded by Mr. Mimm, to approve the minutes of the April 16, 2018, meeting. The motion passed unanimously.

Payment of Bills

Ms. Jenzano made a motion, seconded by Mr. Ott, to approve bills for payment as presented. The motion passed unanimously.

Public Presentations

None

Engineer's Report

Shenberger Subdivision – Mr. Falencki presented Escrow Release #1 for consideration. Based on the Borough Engineer's recommendation, Mr. Halvorsen made a motion, seconded by Mr. Ott, to authorize the release of \$1,291.20 from the Shenberger construction escrow account. The motion passed unanimously.

Honey Brook Community Church – Mr. Falencki presented an escrow release request. Based on the Borough Engineer's recommendation, Mr. Mimm made a motion, seconded by Mr. Ott, to release \$115,642.36 from the Honey Brook Community Church's escrow security. The motion passed unanimously.

Zoning Ordinance Rewrite – It was reported that Honey Brook Township is reviewing the Frame Property in the Township and is considering zoning that area as mixed-use commercial. In the draft document, it is proposed as mixed use residential. After discussion, Council was in agreement for the Frame property to be zoned mixed use commercial as well. Mr. Mimm noted that he believes the area along Horseshoe Pike west of Supplee road should be commercial. After discussion, Council concurred that the area from Pine Street to Walnut Street should be zoned mixed use residential.

MS4 – A copy of the review letter from DEP was distributed to Council. Mr. Falencki is trying to confirm a meeting date with DEP.

DCD CRP Grant – Mr. Falencki reported that the easements are being finalized for the Suplee Road project; however, he noted that the Township had notified him to put the Township-portion of the project on hold. Mr. Mimm stated that he believed there was an issue with the Gateway Baptist Church but the issues have been worked out.

Waynebrook Village Stormwater – Mr. Falencki stated that it is his understanding that the contractor will begin work this week.

2018 DCD CRP Grant – Mr. Falencki reported that the Borough has “unofficially” been awarded the Maple Street curb and sidewalk project funding.

Solicitor’s Report

Mr. Long advised that he would advise Ms. Venzie of the zoning change for the Frame property. Mr. Falencki stated that he would notify Mr. Frame of the potential zoning changes being proposed.

At this time, Mr. Falencki departed the meeting.

Secretary’s Report/Communications

Nothing to report.

President’s Report

Nothing to report.

Mayor’s Report

Mayor Mulhall reported that Primary Election Day is May 15. Polls open at 7:00 a.m. and close at 8:00 p.m.

Monthly Reports

Treasurer’s Report – Treasurer distributed the year-to-date P&L comparison. It was also noted that the annual audit will be conducted on May 23.

Tax Collector’s Report - The County collected \$6,315.46 in real estate taxes and \$10.36 in interim real estate tax for the month of April.

Police Chief’s Report – The monthly report was distributed. Chief Ely thanked Council for the 10-year recognition at the last meeting. He also expressed some concerns regarding the proposed Honey Brook Partnership Carnival. He noted that he will need to include six extra shifts in addition to the coverage for Harmony Day activity on the Saturday morning of the yard sales. Mr. Ford also noted he may have difficulty in providing fire police for four nights and Saturday. It was noted that there was going to be shuttle service. There was also discussion that other organizations pay the gathering fee and Council has the option to then reimburse. Mr.

Halvorsen made a motion to rescind his motion from the last meeting to waive the gathering fee. Mr. Mimm seconded the motion. The motion passed unanimously.

Council advised that the extra police shifts would be authorized.

Chief Ely noted that he is still waiting for a delivery date for the new police vehicle.

There were six parking tickets issued during the street sweeping.

Public Works Report – Monthly report was distributed.

Planning Commission – There was no meeting in April.

Code/Building/Zoning Report – The monthly report was distributed.

Committee Reports

Park & Recreation – Ms. Jenzano reported that basketball backboards have been ordered through George Ely in the amount of \$1,678. The Nob Hill bocce league will not be doing weekly play this year. Mr. Ford stated that AT&T was installing new fiber-optic line at the water tower. The work was done outside of the fence and the contractor will be back to do regarding.

Code/Ordinance – Ms. Whichard reported that the April meeting was canceled.

Finance – Finance Committee met in April. Next meeting is in July.

Public Works – Mr. Ott gave a report from the PSATS Conference attended and the value of the classes attended.

Personnel – No report.

Police – Not report.

WCC COG – NIMS Training will be held at Borough Hall on Wednesday, May 16.

Long-Term Planning – Mr. Halvorsen suggested that a meeting should be scheduled after the new zoning ordinance is adopted. He also would like answers from Cozen O'Connor regarding the superfund site.

Old/Pending Business

WCCREM Membership – Mr. Ford stated that the EMC had to reschedule and would be in attendance at the second meeting in May.

Correspondence for Superfund Site – Mr. Halvorsen expressed his dissatisfaction regarding correspondence from Cozen O'Connor and questioned why they are reviewing the O&M. He

advised that he would like to be the point person for correspondence with Cozen O'Connor. Council concurred for him to contact Alison Lecker.

New Business

Consideration for contract renewal with Integrity Energy for street lights at a rate of \$0.04823 for 36 months – Ms. Swinty reviewed the proposal from Integrity Energy. Council opted to table.

Refund request from HBBA for electric reimbursement overpayment – Secretary/Treasurer advised that she received communication from Honey Brook Borough Authority showing that an overpayment for electric reimbursement was brought to the Borough's attention in 2014 for an overpayment in 2013 which was discovered during their audit. It appears that the refund was never made as no check was issued from the Borough. Ms. Jenzano made a motion, seconded by Ms. Whichard, to authorize the refund to the HBBA in the amount of \$1,157.33. The motion passed unanimously.

Consideration to adopt a Resolution supporting the City of Coatesville joining the Western Chester County Regional UCC Appeals Board – Mr. Halvorsen made a motion, seconded by Ms. Jenzano, to adopt Resolution 2018-06, a resolution expanding the membership of the Western Chester County Regional UCC Board of Appeals to include the City of Coatesville. The motion passed unanimously.

Recycle containers – Ms. Swinty stated that she received notice from Eagle Disposal that they will provide additional recycle bins but that they will then begin to charge \$10 to replenish in the future. It was noted that residents should put their house number on the container.

Borough Hall roof quotes – Mr. Ford reviewed roof quotes for the Borough Hall Roof:

King Family Roofing 1060 Compass Road Honey Brook, PA	\$16,900.00
Ted Ford Quality Carpentry 541 Maple Street Honey Brook	\$20,918.00
Zimmerman's Roofing 325 B West Main Street New Holland, PA 17557	\$27,000.00

Mr. Halvorsen made a motion to award the project to King Family Roofing in the amount of \$16,900. Ms. Jenzano seconded the motion. The motion passed unanimously.

Public Presentations

Mr. Ott noted that Crops Market will open on May 10 in East Brandywine Township.

There being no further business, the meeting was properly adjourned at 8:29 p.m.

Janis A. Rambo
Borough Secretary