

MAY 21, 2018

SECOND MONTHLY MEETING

The second monthly meeting of Honey Brook Borough Council was held at Borough Hall and all members answered Roll Call except Mr. Florio and Ms. Whichard. Also in attendance were Christopher Falencki, Borough Engineer; Tricia Swinty, Borough Clerk; and Bill Ford, Public Works Superintendent.

Approval of Previous Minutes

The minutes of the May 7, 2018, meeting was approved on a motion by Mr. Halvorsen. Mr. Mimm seconded the motion. The motion passed unanimously.

Payment of Bills

Mr. Halvorsen made a motion, seconded by Ms. Jenzano, to authorize payment of bills as presented. The motion passed unanimously.

Public Presentations

None

Engineer's Report

Mr. Falencki advised that he received word from Honey Brook Township through an eMail from Township Manager Steve Landes, that the Township is committed to construction the section of sidewalk that will connect the Borough sidewalk to be installed on Suplee Road to the Township Park. However, the Gateway Baptist Church has informed the Township that they are no longer interested in granting the sidewalk easement and therefore the work would probably impact the "ditch" requiring an environmental permit which could hold up the Borough's project. The Township does not want to hold up the Borough's project and feels that that they should withdraw from the Borough's project and separate the two projects. Ms. Jenzano inquired if Rev. Shuler of the Gateway Baptist Church is aware that his preference would probably not happen?

It was also noted that the easements are ready for execution for Hodge and Ford for the Suplee Road sidewalk project. Mr. Mimm made a motion, seconded by Mr. Ott, to authorize William Ford to sign on behalf of the Borough as the easements would need to be signed in front of a notary. The motion passed unanimously.

Mr. Falencki presented a construction escrow release in the amount of \$2,952.00 for the Shenberger Subdivision Project. Mr. Ott made a motion, seconded by Ms. Jenzano, to authorize the release of \$2,952.00 from the Shenberger Construction Escrow. The motion passed unanimously. After this release, the account balance will be \$33,209.20.

Mr. Falencki reported that he will attend an MS4 meeting with DEP on June 7.

The Waynebrook HOA work is scheduled to start the week of June 4.

Mr. Falencki advised that he will not be able to attend Council's June 4 meeting.

Secretary's Report

The monthly Treasurer's Report for the month ended April 2018 was distributed.

Secretary advised that we had received notification from the Chester County Department of Community Development of the award of the Maple Street Curb and Sidewalk Rehab Project in the amount of \$184,305.

Notification was received from FEMA that the Borough's Hazard Mitigation Plan was approved.

President's Report

No report

Mayor's Report

No report

Old/Pending Business

Superfund Site – Mr. Halvorsen stated that Frank Klanchar of the DEP has now advised that he will not deal with the municipality representatives directly. Mr. Halvorsen stated that he did receive the proposed O&M Agreements and would forward them to Council for review.

WCCREM – Tabled until next meeting.

Mass Gathering Permit Application – Honey Brook Partnership – Mayor Mulhall noted that he received the Partnership's gathering application to sign which was submitted before Council revoked the waiver of the application fee. Ms. Horvath will be contacted regarding the need for the fee based on Council's decision at their May 7 meeting and upon receipt of check, application will be returned to the Mayor for approval.

NIMS Training – It was noted that Council held their training session on May 16.

New Business

855 Maple Street – No Parking in Front of House – Mayor Mulhall stated that due to the sight distance obstruction at the intersection of Maple and Firehouse Lane, the curb in front of 855 Maple Street will be painted. Notification will be sent to the homeowner notifying them that the curb will be painted at the end of June restricting parking in front of the house.

Harmony Day – There was discussion regarding possible issues with regards to the planned Harmony Day activities. It was noted that a Health Fair is proposed for Saturday, September 15, in the Borough Park which could result in more pedestrian traffic crossing Route 10. It was noted that the representatives had noted that Fire Police would not be needed as there would be shuttled service from the proposed parking areas. After discussion, it was suggested that a meeting with Honey Brook Partnership be set up with key personnel to review the planned logistics and identify Council's concerns.

Insurance Renewal – Mayor Mulhall inquired if the Borough should solicit quotes for the Borough's insurance renewal. It was noted that it may not be possible to get quotes back in time before the August 1 renewal date. It was suggested to see if the current renewal could be for the period August 1 to December 31, 2018 and then to align all policies on a calendar year basis. This would help in the annual budget process to have the renewal figures before year end and would allow more time to obtain quotes for the 2019 premiums.

Veteran's Day Celebration – John McHugh is proposing the joint celebration to take place the Sunday before Veteran's Day and to hold the event at Tel Hai.

Public Presentations

None

There being no further business to discuss, the meeting was properly adjourned at 7:48 p.m.

Janis A. Rambo
Borough Secretary