

## **NOVEMBER 19, 2018 SECOND REGULAR MONTHLY MEETING**

The November 19, 2018, second monthly meeting of Honey Brook Borough Council was held at Borough Hall and all members answered Roll Call. Also in attendance was Bill Ford, Public Works Superintendent.

### ***Approval of Previous Minutes***

Mr. Florio made a motion, seconded by Mr. Ott, to approve the minutes of the November 19, 2018, meeting. The motion passed unanimously.

### ***Payment of Bills***

Treasurer requested that one additional invoice be added to the list of bills being presented: Brandywine Conservancy in the amount of \$251.25 representing the last payment for the zoning update.

Mr. Mimm made a motion to authorize payment of bills as presented with the addition of payment to the Brandywine Conservancy in the amount of \$251.25. Mr. Ott seconded the motion. The motion passed unanimously.

### ***Public Presentations***

John McHugh, representing the Western Chester County Council of Governments, reviewed 2019 COG initiatives to include a "Route 322 Task Force" being formed between Caln, East Brandywine, West Brandywine, Honey Brook Townships and the Borough; the Regional Emergency Management System; and the Intern/Junior Councilperson program. He also presented 2018 COG recognition awards to Janis Rambo and Richard Florio.

### ***Secretary/Treasurer's Report/Communications***

Secretary distributed the Treasurer's Report as of the end of October 2018. She also noted that the 2008 Charger was sold and transferred on November 12, 2018. The Charger sold for \$3,433. The funds were deposited into the General Fund and will be transferred to the Capital Reserve Fund.

### ***President's Report***

No report.

### ***Mayor's Report***

No report.

## ***Old/Pending Business***

Distribution of recycle containers – Mr. Ford reported that Eagle Disposal will be having their third-party contractor distribute the new 65-gallon recycle totes on December 3. Question arose if there are serial numbers on the totes to keep track of the totes distributed to each property. Guidelines for the totes will be developed to be sent to the residents and public works will accompany the company distributing the totes.

Discussion/consideration regarding Edge of Brook Farm – It was noted that the plan expiration is November 29, 2018. No extension has been granted from the applicant. Ms. Whichard made a motion to deny the Preliminary/Final subdivision plan for Edge of the Brook Farm due to deficiencies and compliance issues as outlined in Weiser Engineering Consultants, LLC's review letter of September 14, 2018. Mr. Florio seconded the motion. The motion passed unanimously.

Consideration of probationary status of Benjamin Walton – It was noted that Mr. Walton has completed his probationary period. Mr. Halvorsen made a motion, seconded by Mr. Florio, to not extend permanent, part-time employment to Benjamin Walton. The motion passed unanimously.

Suplee Road Project – Mr. Ford reported that the paving/black top work has been completed and the street will be open on November 20, 2018. There is some work remaining on the project.

Consideration to purchase propane tank for Maintenance Garage Heating System – Mr. Ford reported that he had obtained the following quotes:

Martindale - \$2,095 for a 500-gallon tank; \$2,995 for a 1,000-gallon tank which includes regulators and installation

Sweetwater - \$,935 for a 500-gallon tank; \$2,935 for a 1,000-gallon tank but price does not include regulators or installation

Scully - \$1,645 for a 500-gallon tank plus \$450 for a regulator; \$2,870 for a 1,000-gallon tank plus \$450 for a regulator

Mr. Ott made a motion, seconded by Mr. Mimm, to purchase a 1,000-gallon tank from Martindale at a price of \$2,995 to include installation and regulators. The motion passed unanimously.

## ***New Business***

Unpermitted Driveway Repaving at 411 and 421 Water Street – It was reported that driveways were repaved at 411 Water Street and 421 Water Street without permits and both driveways are sloped to the road which will cause water runoff onto the street. Mr. Ott made a motion, seconded by Mr. Halvorsen, to authorize the appropriate Borough personnel to notify the home owners that they must swale at the end of the driveway. The motion passed unanimously.

*Borough Hall Use* – Mayor Mulhall advised that a request from Ellen McCade, Coordinator for Apprise, was received to use Borough Hall one time per month for a few hours to meet with citizens regarding Medicare open enrollment. Council concurred the use of Borough Hall by Apprise to be scheduled when the Borough Clerk is in the office.

*Borough Clerk Coverage* – Council concurred to authorize Bill Ford to cover for the Borough Clerk on Wednesday, November 21.

***Public Presentations***

None

There being no further business, the meeting was properly adjourned at 7:55 p.m.

Janis A. Rambo  
Borough Secretary