

OCTOBER 15, 2018 SECOND REGULAR MONTHLY MEETING

The October 15, 2018, second monthly meeting of Honey Brook Borough Council was held at Borough Hall and all members answered Roll Call except Ms. Whichard. Also in attendance were Christopher Falencki, Borough Engineer and Tricia Swinty, Borough Clerk.

Approval of Previous Minutes

It was noted that it was Ike Fisher who attended the October 1, 2018, meeting from the Fire Company, not Mike Fisher.

Mr. Florio made a motion, seconded by Mr. Ott, to approve the minutes of the October 1, 2018, meeting. The motion passed unanimously.

Payment of Bills

Mr. Halvorsen made a motion to authorize payment of bills as presented. Ms. Jenzano seconded the motion. The motion passed unanimously.

Public Presentations

A representative from Eagle Disposal was present who advised that replacement cost for a 65 gallon recycle container would be \$55.00.

Betsy Ballantyne and Maureen Wodnick were present representing the Twin Valley Area Community Development Association (TVACDA). The Association is a non-profit corporation striving to build a stronger, more unified community by supporting healthy, targeted, sustainable growth. There will be some open meetings in the future and they would like to invite the Borough to attend and hopefully become a member. At this time, they do not have a dues schedule, but do not envision more than \$100.

Engineer's Report

Suplee Road Project – Mr. Falencki advised that work continues on the project. Trees were taken down at the Hodge Property. An open swale was discovered. Storm pipe will need to be installed. Mr. Halvorsen made a motion, seconded by Mr. Ott, to authorize Change Order #2 in the amount of \$1,782.00 for pipe. The motion passed unanimously.

PennDOT Signage – As a follow up to last meeting's discussion, Mr. Falencki reported that PennDOT provided revised plans which addressed the concerns of the Borough to include no edge line from PA 10 to Pine Street on the south/west side of the street; remove the lane dimensions on Walnut Street and replace with the phrase "stripe down the center"; and show the crosswalk after (east of) Suplee Road as work done by others, so not unnecessarily restripe it.

Mr. Ott made a motion, seconded by Mr. Mimm, to proceed with the PennDOT request as revised. The motion passed unanimously.

Chestnut Street Grant Funding – Mr. Falencki reported that another round of funding has been announced through PennDOT. They note that our project can be reconsidered by completing a form advising that we would like to reapply. Ms. Jenzano made a motion, seconded by Mr. Ott, to authorize Mr. Falencki to submitted the required form for our application to be reconsidered. The motion passed unanimously.

At this time, Mr. Falencki departed the meeting.

Secretary/Treasurer's Report/Communications

Yearly report form the Honey Brook Community Library was distributed to Council.

Letter was received and distributed from Jonathan Swope advising that he does not seek reappointment to the Honey Brook Borough Authority following his term expiration on December 31, 2018.

Secretary distributed the Treasurer's Report as of the end of September 2018.

President's Report

No report.

Mayor's Report

No report.

Old/Pending Business

Consideration to award Solid Waste Collection Contract – Mr. Halvorsen made motion, seconded by Mr. Mimm, to aware the solid waste collection contract to Eagle Disposal, Alternative B, Option 2, to include 64/65-gallon containers for the years 2019, 2020, and 2021, with the option to extend for up to two additional years, at a contract price of \$54,780 for 2019; \$56,425 for 2020; and \$58,120 for 2021. The motion passed unanimously.

Consideration to sign contract for Maple Street Improvement Project with County – Mr. Halvorsen made a motion, seconded by Mr. Mimm, to authorize the Council President to sign the contract with Chester County for the Maple Street Improvement Project (CRP Grant). The motion passed unanimously.

Consideration to authorize carpet cleaning at Police Office – A proposal from Stanley Steemer was received to clean and carpet protect the carpet at the police office in the amount of \$304.00. Ms. Jenzano made a motion, seconded by Mr. Florio, to authorize the cleaning of the police office carpets at the cost of \$304.00. The motion passed unanimously.

Superfund Site – It was announced that there will be an Executive Session prior to the next meeting on November 5, 2018 at 6:30 p.m.

Military Banners – Mr. Mimm stated we are still awaiting confirmation from PP&L regarding poles.

New Business

Halloween – Mr. Florio made a motion to set Trick or Treat for October 31, 2018 from 6:00 to 8:00 p.m. Ms. Jenzano seconded the motion. The motion passed unanimously.

Halloween Parade – Mr. Mimm reminded everyone that the annual parade will be held on October 22, 2018.

2018 Capital Reserve Fund Allocation Proposal – Treasurer reviewed the current general fund balance and the projected revenues and expenses for the remainder of the year. The finance committee proposed transferring \$100,000 from the general fund to the capital reserve fund and to let funds remain in the capital reserve fund for budgeted capital spending in 2018 which were paid from the general fund without having to transfer funds from the capital reserve fund. Council was asked to review for consideration at the next meeting.

Junior Council Person – Mr. Florio distributed additional information from Atglen Borough for a Junior Council Person as well as a sample Resolution authorizing participation in the PSAB Junior Council Program for Council's review and further discussion.

Public Presentations

None

There being no further business, the meeting was properly adjourned at 7:41 p.m.

Janis A. Rambo
Borough Secretary