

**REORGANIZATION MEETING
HONEY BROOK BOROUGH COUNCIL
JANUARY 2, 2018**

The 2018 Reorganization Meeting was called to order by Mayor Mulhall at 7:00 p.m.

Denise Singer-Ott was sworn in as Borough Tax Collector

Appointment of Borough Officials

Council President - Ms. Whichard made a motion to appoint Jessica Curtis as Council President. The motion was seconded by Mr. Halvorsen. The motion passed unanimously.

Council Vice President - Ms. Curtis made a motion, seconded by Mr. Florio, to appoint Jeanne Jenzano as Council Vice President. The motion passed unanimously.

Chairman Pro Tem - Mr. Mimm made a motion, seconded by Mr. Ott, to elect Matt Halvorsen as President Pro Tem. The motion passed unanimously.

Borough Secretary - Ms. Jenzano made a motion to reappoint Janis Rambo as Borough Secretary. The motion was seconded by Mr. Halvorsen. The motion passed unanimously.

Borough Treasurer - Mr. Halvorsen made a motion to reappoint Janis Rambo as Borough Treasurer. The motion was seconded by Mr. Mimm. The motion passed unanimously.

Police Chief - Mr. Ott made a motion, seconded by Ms. Jenzano, to reappoint Patrick Ely as Police Chief. The motion passed unanimously.

Public Works Supervisor - Mr. Halvorsen made a motion, seconded by Mr. Mimm, to reappoint William Ford as Public Works Supervisor. The motion passed unanimously.

Borough Solicitor - Mr. Florio made a motion, seconded by Mr. Solicitor, to reappoint Buckley, Brion, McGuire & Morris, LLP as Borough Solicitor. The motion passed unanimously.

Borough Engineer - Mr. Halvorsen made a motion, seconded by Mr. Ott, to reappoint Weiser Engineering Consultants as Borough Engineer. The motion passed unanimously.

Zoning, Building and Code Enforcement Officer - Mr. Halvorsen made a motion, seconded by Mr. Florio, to reappoint Anthony Campbell as Zoning, Building and Code Enforcement Officer. The motion passed unanimously.

Appointed Auditor - Mr. Ott made a motion, seconded by Mr. Mimm, to reappoint Kimmel, Lorah & Associates as Appointed Auditor. The motion passed unanimously.

Vacancy Board Chair - Ms. Jenzano made a motion, seconded by Mr. Florio, to reappoint William Ford as Vacancy Board Chairman. The motion passed unanimously.

Board and Commission Appointments

Zoning Commission - Mr. Halvorsen made a motion to reappoint Christopher Beiler to the Zoning Commission; the motion was seconded by Mr. Mimm. The motion passed unanimously.

Planning Commission - Mr. Mimm made a motion to reappoint Christopher Mulhall and Ted A. Ford to the Planning Commission; the motion was seconded by Mr. Halvorsen. The motion passed unanimously.

Planning Commission Vacant Seat - There were no volunteers. Ms. Curtis asked that anyone interested to email her with their letter of interest.

Honey Brook Borough Authority - Mr. Mimm made a motion, seconded by Mr. Ott, to appoint Thomas Richards and Theodore D. Ford to the Honey Brook Borough Authority. The motion was passed with Ms. Jenzano abstaining.

Honey Brook Borough Authority - Mr. Halvorsen made a motion to appoint Jonathan Swope to the Honey Brook Borough Authority to complete the remainder of the term of David L. Weinberg who has moved from the Borough. The motion was seconded by Mr. Florio. The motion passed unanimously.

Establish Monthly Meeting Dates and Time

Mr. Halvorsen made a motion, seconded by Mr. Ott, to set the Borough Council meeting dates for the first and third Monday of the month, with the exception of Labor Day, September 3rd, whereby the first meeting of the month will take place on Tuesday, September 4th. The motion passed unanimously.

Appointment of Tax Collector

Mr. Ott made a motion to appoint the Chester County Treasurer as Tax Collector. The motion was seconded by Mr. Florio and was passed unanimously.

Ratification of Taxes

Mr. Halvorsen made a motion to ratify Real Estate Tax at 2.0 mills; Earned Income at 1%; and Real Estate Transfer at 1%. The motion was seconded by Mr. Ott and was passed unanimously.

Designation of Bank Depository

Mr. Ott made a motion to retain DNB First as the Borough's depository. Ms. Jenzano seconded the motion and was passed unanimously.

Emergency Services Resolution

Mr. Mimm made a motion, seconded by Ms. Jenzano, to adopt Resolution 2018-01, a resolution outlining the methods and agencies chosen to fulfill the public safety needs of the Borough of Honey Brook for the efficient administration of the emergency communications system of the Chester County Department of Emergency Services. The motion was passed unanimously.

Miscellaneous Appointments

Western Chester County Regional Appeals Board Representatives - Mr. Halvorsen and Mr. Falencki volunteered for the Board. A motion was made by Mr. Ott and seconded by Ms. Jenzano to appoint Matthew Halvorsen and Christopher Falencki as the Borough's representatives to the Western Chester County Regional Appeals Board. The motion was passed unanimously.

Chester County Tax Collection Committee (EIT) - Mr. Florio made a motion, seconded by Ms. Jenzano, to reappoint Ms. Rambo as the delegate to the CCTCC and Ms. Curtis as the alternate. The motion passed unanimously.

Other Reorganization Business - Ms. Curtis stated she would like to form a new Long-term Planning Committee which will consist of Borough residents who are interested in helping to bring new business and revenue to the Borough.

The Reorganization Meeting was adjourned at 7:45 PM.

Janis A. Rambo
Borough Secretary

From notes taken and subscribed by Tricia Swinty, Borough Clerk