

## **JANUARY 15, 2018 SECOND MONTHLY MEETING**

The second monthly meeting of Honey Brook Council was held at Borough Hall and all members answered Roll Call. Also in attendance were Kimberly Venzie, Borough Solicitor; Christopher Falencki, Borough Engineer; Bill Ford Public Works Superintendent; and Tricia Swinty, Borough Clerk.

### ***Approval of Previous Minutes***

Mr. Florio made a motion to approve the minutes from the January 2, 2018, reorganization meeting. Mr. Ott seconded the motion. The motion passed unanimously.

Ms. Jenzano made a motion to approve the minutes from the January 2, 2018, regular monthly meeting. Mr. Halvorsen seconded the motion. The motion passed unanimously.

### ***Payment of Bills***

Ms. Ott made a motion, seconded by Ms. Jenzano, to authorize payment of bills as presented. The motion passed unanimously.

### ***Public Presentations***

Mr. Ken Kross from the Honey Brook Food Pantry made a presentation to Council regarding the Food Pantry's operation including number of families served, of which 15% are Borough residents. He reviewed their goals to resolve food inefficiency; to provide a service with respect and dignity; and to reach the goal of independence for those they serve. He reviewed the "back pack" program, the three main fundraisers, and the drop box locations.

Mr. John Theilacker of the Brandywine Conservancy advised Council that more funding was requested through Susan Elks of the Chester County Planning Commission. He stated that the County is willing to provide additional funds if Honey Brook Township and Honey Brook Borough would match in the amount of \$1800 each. He note that the Brandywine Conservancy would also contribute an additional \$1,200.

Mr. Florio made a motion to allocate an additional \$1,800 in matching funds to the zoning rewrite project. Ms. Jenzano seconded the motion. The motion passed unanimously.

### ***Engineer's Report***

No report.

### ***Solicitor's Report***

No report.

### ***Communications/Secretary's Report***

Secretary advised that the Chester County Solid Waste Authority made a donation to the Borough in the amount of \$10,000 earmarked for the police department.

The Treasurer's Report for the month ending December 2017 was distribute as well as the year-end P&L report.

### ***President's Report***

No report.

### ***Mayor's Report***

No report

### ***Old/Pending Business***

Consideration to sign an Agreement with General Code to codify ordinances 231-233, 235 – 238 and 240-242 at a cost not to exceed \$2,255. The agreement to include ordinances since the last codification was reviewed. It was discussed if the Borough would still need to pay the annual maintenance agreement in the amount of \$1,195 as the Borough did not pay that amount during the first year of codification last time. Mr. Florio advised that he would contact Michael Peter of General Code.

Consideration to authorize the purchase of a new copier - A motion was made by Mr. Halvorsen, seconded by Mr. Ott, to proceed to purchase a new copier from Rothwell based on their proposal. The motion passed unanimously.

Barkman Superfund Site/Landfill – Mr. Halvorsen reported that he has reviewed the Geosyntec data and notes that everything has been documented.

### ***New Business***

Discussion/consideration to transfer the Capital Reserve Fund to a money market account - Secretary/Treasurer advised that the current Capital Reserve Fund at DNB First is in a traditional checking account making 0.005% interest. Current money market accounts are making 0.5%. Bill Ford asked what a six-month CD interest rate is? Rates for a six-month CD will be obtained.

Consideration to authorize Borough Solicitor and Anthony Campbell to draft changes to Chapter 11, Housing – Mr. Ott made a motion, seconded by Mr. Mimm, to authorize the Solicitor and Code Official to draft changes to Chapter 11, Housing. The motion passed unanimously.

Street Sweeping - Mr. Ford advised that he has scheduled street sweeping for April 27, 2018

PSATS - Mr. Ford advised that he would like to attend this year's PSATS conference in Hershey which runs April 22 – 25. Mr. Ott and Mr. Halvorsen also expressed interest in attending. Mr. Mimm made a motion to authorize the registration of Bill Ford, Chris Ott, and Matt Halvorsen for the PSATS annual conference. The motion passed unanimously.

Vacuum Cleaner - Bill Ford said that a new vacuum cleaner will need to be purchased. Quotes will be obtained.

***Public Presentations***

None.

There being no further business, the meeting was properly adjourned at 8:14 p.m.

Janis A. Rambo  
Borough Secretary