

FEBRUARY 6, 2017

FIRST MONTHLY MEETING

Honey Brook Borough Council held their February 6, 2017 public meeting at Borough Hall and all members answered Roll Call. Also in attendance were Kimberly Venzie, Borough Solicitor; Christopher Falencki, Borough Engineer; Bill Ford, Public Works Superintendent; Anthony Campbell, Zoning/Building/Zoning Officer; and Marion Perez, Borough Clerk.

Approval of Previous Minutes

Mr. Florio noted that the Code and Ordinance Committee meeting should have been scheduled for May 2, not May 9 and will need to be re-advertised.

Mr. Campbell asked to clarify the notation in the Code/Zoning report of the minutes regarding the Honey Brook Community Church. He stated that a permit needs to be approved or not approved within so many days after submission. As there were deficiencies with the permit application that could not be corrected within the timeframe, it was not approved.

Mr. Florio made a motion, seconded by Mr. Ott, to accept the minutes of the January 6, 2017 meeting noting comments made. The motion passed unanimously.

Payment of Bills

One additional invoice was requested to be considered in the amount of \$5,169 for SWIF. This invoice was for the February workers' compensation insurance as well the 2015 audit adjustment. Mr. Ott made a motion, seconded by Mr. Mimm, to authorize payment of bills as presented and to include payment to SWIF in the amount of \$5,169. The motion passed unanimously.

Public Presentations

Lee Heller, Honey Brook Township Park & Recreation – Ms. Heller congratulated the Borough on their streetscapes efforts. She noted that the Township would like to work with the Borough to possibly work together to provide sidewalk access from the Borough at Supplee Road and Horseshoe Pike to the Township Park. Mr. Ford stated that there is a storm pipe that is bad shape that will need to be addressed. Mr. Falencki stated that the Borough could submit an application during the next Revitalization Grant round; however, funding would no doubt only be within the Borough's boundary. It was noted that perhaps the Township could apply for funding under another type of grant for their portion. Council concurred to keep possible funding open for such a joint project.

Engineer's Report

Honey Brook Community Church – Mr. Falencki reported that he just received a cost estimate in the amount of \$130,014.47. He advised that a Developer's Agreement would also need to be drawn up and asked the Solicitor if she had anything on file that could be used.

MS4 – Mr. Falencki provided an update.

James Street Project – Mr. Falencki reported that the bid time frame would be April/May 2017.

Solicitor's Report

Ms. Venzie advised Council that the Northwestern Chester County Municipal Authority, as part of Honey Brook Township's Act 537 Plan, currently designates possible service to a property in West Nantmeal Township (business/industrial park). She informed the Borough that the Authority is evaluating options that if this property stays in the Plan that any future impact to service this property would not be passed on to the current Borough and Township customers.

Ms. Venzie stated that she is working on a cell tower ordinance for Council's consideration.

There was discussion that in the future to pass on the impact of MS4 regulations, that some municipalities are evaluating or adopting a storm water fee.

Secretary's Report/Correspondence

PSAB – The Pennsylvania State Association of Borough's recognizes that the Borough will be celebrating their 125th anniversary and would like to provide the Borough with a plaque.

CCSWA Donation Letter – Letter was distributed noting that the Authority had provided the Borough with a \$10,000 donation earmarked for the police department as well as other donations made to the local community organizations.

Zoning Hearing/Phillips Application – Copy of a letter to Kristopher Phillips was distributed advising that the requested Variances for 411 James Street were granted with conditions and safeguards.

President's Report

No report

Mayor's Report

Mayor Mulhall reported on legislation that would allow a municipality to allow up to a 20% tax credit for volunteer fireman and EMS personnel.

Treasurer's Report

Treasurer advised that a year-to-date comparison for the year 2016 was distributed as well as the 2017 report year-to-date. Also distributed was a copy of the bank balances for the year ending 2016.

Treasurer also noted that the cable franchise fees from Service Electric were received in the amount of \$8,727.92, slight up from last year and the 2017 budget amount.

Tax Collector's Report

Chester County Treasurer's Office report was not received to date.

Police Chief's Report

Mayor Mulhall noted that the December and January reports were distributed.

Public Works Report

The monthly Public Works report was distributed. Mr. Ford stated that the tree has been cut and limbs removed. He also reported that street sweeping has been set for April 24.

Planning Commission

Mr. Mulhall reported that the Planning Commission met in January and reorganized. He stated that he is the Chairman of the Planning Commission; Reuben Schonebaum was appointed as Secretary; and Ted Ford was appointed as Vice Chairman. He advised that Jessica Whichard has expressed an interest in filling the vacant seat on the Planning Commission. Mr. Ott made a motion, seconded by Ms. Jenzano, to appoint Jessica Whichard to the Planning Commission for a four-year term to expire December 31, 2020. The motion passed unanimously.

Mr. Mulhall stated that the Zoning Task Force is now meeting every other week.

Code/Zoning

Mr. Campbell distributed the list of permits issued for the month. He also noted that we have been notified that we are due for an audit by Labor and Industry.

Committee Reports

Park & Recreation – Ms. Jenzano reported that three concerts have been booked for 2017.

Code & Ordinance – No report.

Finance – No report

Personnel – Mr. Florio stated that the committee would modify the Police Chief Evaluation Form during the year. He also noted that the Chief's contract would expire this year.

Police – No report.

Council of Governments – Mr. Florio stated that his first meeting to attend would be on February 24.

125th Anniversary Committee – The date of the celebration has been set for August 5, 2017 with a parade at noon. Mugs are being worked on to include the Borough Seal on one side and the Fire Company's on the other side. Mr. Ott noted that there is a chance the mugs may be donated in order to help raise funds for the event.

Old/Pending Business

Cats – It was reported that an inquiry was made if A.S. Tiger had a formal agreement years ago with the Borough regarding placement of cats. It was noted that it was not believed that there was a formal written agreement.

New Business

Western Chester County Democrats Request to Use Annex – A request was received to use the Annex Building for monthly meetings on a Saturday from the Western Chester County Democrats. Mr. Ott noted that he has concerns with the Annex being use due to the police office. Dr. Schonebaum, the requestor for the meeting space, advised that it was no longer needed.

Maintenance Agreement for Backhoe – Mr. Ford requested consideration to obtain a maintenance agreement for the new backhoe. The platinum level would cost \$1,100. Mr. Ott made a motion, seconded by Mr. Halvorsen, to proceed to get the platinum level maintenance agreement for the new backhoe. The motion passed unanimously.

Consideration to Waive Borough Real Estate Taxes for Water Tower Property and Post Office Building – Ms. Jenzano made a motion, seconded by Mr. Ott, to waive the Borough real estate

tax for the two Borough-owned properties, Water Tower and Post Office Building. The motion passed with Mr. Rosciolo voting nay.

Consideration to Participate with Heatherwood for National Night Out – Mayor Mulhall stated that he had received a request from Heatherwood asking if the Borough would want to partner for the National Night Out recognition in August. After discussion, Council choose not to participate.

Monthly EMS Report – Mr. Ford noted that there were 20 ambulance calls for the Borough.

Public Presentation

None

There being no further business to discuss, the meeting was properly adjourned at 8:15 p.m.

Janis A. Rambo
Borough Secretary