

## **AUGUST 7, 2017 FIRST REGULAR MONTHLY MEETING**

The August 7, 2017, first monthly meeting of Honey Brook Borough Council was held at Borough Hall and all members answered Roll Call. Also in attendance were Christopher Falencki, Borough Engineer; Kim Venzie, Borough Solicitor; Bill Ford, Public Works Superintendent; Trisha Swinty, Borough Clerk; and Anthony Campbell, Building/Zoning and Codes Officer.

### ***Public Hearing***

As advertised, a public hearing was held to review the proposed Floodplain ordinance. Ms. Venzie reviewed the exhibits presented noting the proper advertising and notification of the ordinance to be presented this evening for consideration. There being no public comment, the hearing was closed at 7:03 p.m.

### ***Public Comment – TMDL Plan***

As required, a public comment period was held to review the TMDL Plan, as part of the Borough's MS4 submission. Mr. Falencki noted that the TMDL Plan is currently available for public review and comment and further reviewed the Plan's content as proposed. There were no public comment or questions.

### ***Approval of Previous Minutes***

Mr. Halvorsen made a motion, seconded by Mr. Mimm, to approve the minutes of the July 24, 2017, meeting. The motion passed with Ms. Jenzano and Mr. Florio abstaining both noting that they did not attend the July 24, 2017, meeting.

### ***Payment of Bills***

Mr. Mimm made a motion, seconded by Mr. Ott, to approve bills for payment as presented. The motion passed unanimously.

### ***Public Presentations***

None

### ***Engineer's Report***

Honey Brook Community Church – Mr. Falencki reported that construction had begun, was halted due to some issues which have been addressed and resolved, and work has restarted.

Shenberger Subdivision – An extension was given by the developer to October 16, 2017. Mr. Ott made a motion, seconded by Mr. Florio, to accept the extension until October 16, 2017. The motion passed unanimously.

Multimodal Grant Project/James Street - Mr. Falencki reported that the project is complete. Mr. Florio made a motion, seconded by Mr. Ott, based on the Borough Engineer's recommendation to accept the *Substantial Completion* for Ronnie C. Folk Paving, Inc. for the James Street Rehab Project and to authorize the Council President to sign the *Substantial Completion* form. The motion passed unanimously.

MS4 – Mr. Falencki reviewed the status and noted that grant funding will be applied for.

### ***Solicitor's Report***

Consideration to adopt the Floodplain Ordinance – Ms. Venzie reviewed the floodplain ordinance before Council. Mr. Florio made a motion, seconded by Ms. Jenzano, to adopt the Floodplain Ordinance, Ordinance #240, as presented. The motion passed unanimously.

At this time, Mr. Falencki left the meeting.

### ***Secretary's Report***

Nothing to report

### ***President's Report***

Ms. Curtis thanked Chris Ott and Jim Mimm for representing the Borough on the 125<sup>th</sup> Celebration Committee.

### ***Mayor's Report***

Mayor Mulhall stated that he too wished to pass on his appreciation for those involved with Saturday's 125<sup>th</sup> Anniversary celebration and parade. He also stated that Senator Toomey had forwarded a Proclamation recognizing the Borough's anniversary.

### ***Monthly Reports***

Treasurer's Report – Treasurer distributed the year-to-date P&L comparison.

Tax Collector's Report - The County collected \$649.11 of real estate taxes during the month of July.

Police Chief's Report – Monthly report was distributed to Council.

Public Works Report – Monthly report was distributed. Mr. Ford reported that the street work is complete and cross walks have been painted.

Planning Commission – Jessica Whichard reported that the Shenberger subdivision plan was reviewed at their last meeting.

Code/Building/Zoning Report – Mr. Campbell noted that the Honey Brook Community Church work had been restarted after some technical issues caused the construction to be stopped.

At this time, Tricia Swinty, the newly appointed Borough Clerk, was introduced to Council and the public.

### ***Committee Reports***

Park & Recreation – Ms. Jenzano reported that work continues to replace the basketball backboards at the park. There will be a concert in the park on Sunday, August 13. The library book box will be hung on a post in the pavilion and will be monitored.

Code/Ordinance – Mr. Florio reported that the Code/Ordinance committee met last month.

Ms. Venzie noted that a draft ordinance was forwarded to the Committee for review which combines several amendments into one ordinance. The committee noted that they would review at their August meeting.

Finance – The Committee met on July 13. It was noted that the funds, \$70,000, moved in 2016 to an escrow fund for the James Street project would not be needed to be transferred back to the general fund as the project amount was considerably less than anticipated and that the 2017 budget for street work would cover the James Street project match as well as the other street work completed. The Committee recommends keeping the \$70,000 in the escrow fund to be used on future projects or matching funds.

Public Works – Mr. Ford noted that one of the trucks would be going to E.M. Kutz for repair.

COG – Mr. Florio reported that the COG did not meet in July. He noted that the mapping presentation to Council would be made at the second meeting in September.

125<sup>th</sup> Anniversary Committee – Mr. Ott thanked everyone for their support and participation.

### ***Old/Pending Business***

Fence Permit Fee – It was suggested that the fence permit fee be lowered. It was noted that this would require the fee schedule to be re-adopted by Resolution.

### ***New Business***

A letter was read from the Honey Brook Community Partnership requesting the Borough waive the fee for mass gathering for the Harmony Day Celebration which is being planned to be held on the Honey Brook Fire Company grounds. Council requested that the Borough Secretary

notify the HBCP that the Borough does not waive these types of fees but could consider a donation in the fee amount following the event.

Mr. Mimm presented the parade permit application and \$100 fee for the Lions' Club annual Halloween Parade.

Ms. Jenzano requested permission for her and Mr. Halvorsen to attend a budgeting class to be held on September 7 at the County facility in South Coatesville Borough. Cost is \$125 per person and is being held by PSAB. Council concurred for them to register.

***Public Presentations***

None

There being no further business, the meeting was properly adjourned at 7:55 p.m.

Janis A. Rambo  
Borough Secretary