

JUNE 5, 2017

FIRST MONTHLY MEETING

Honey Brook Borough Council held their June 5, 2017 public meeting at Borough Hall and all members answered Roll Call. Prior to the meeting being called to order, members of Borough Council looked at the new Honey Brook Fire Company rescue truck that was driven to Borough Hall. The meeting was officially called to order at 7:10 p.m. Also in attendance were Kimberly Venzie, Borough Solicitor; Christopher Falencki, Borough Engineer; and Bill Ford, Public Works Superintendent.

President Curtis noted that Borough Council met in Executive Session at 6:30 p.m. regarding a personnel issue.

Approval of Previous Minutes

Mr. Halvorsen made a motion, seconded by Mr. Florio, to accept the minutes of the May 15, 2017 meeting. The motion passed unanimously.

Payment of Bills

Mr. Florio made a motion, seconded by Mr. Ott, to pay bills as presented. The motion passed unanimously. Mr. Florio made a motion, seconded by Ms. Jenzano, to release the payment to Cozen and O'Connor in the amount of \$420 which was being held. The motion passed unanimously. Solicitor Venzie stated that she would advise Cozen & O'Connor that no additional bills will be paid unless Council authorizes any additional work in advance.

Public Presentations

None

Engineer's Report

Honey Brook Community Church – John King representing Honey Brook Community Church was present. Mr. Falencki advised that revised plans had been submitted following Council's conditional final approval in October 2016. The plans are accurate according to Mr. Falencki. Mr. Mimm made a motion to approve the Final Land Development Plan. Mr. Halvorsen seconded the motion. The motion passed unanimously.

Schenberger Subdivision – Subdivision plans were received on May 24, 2017 for 411 James Street, the same date that the Planning Commission met. There appeared to be a verbal withdraw of the plans and it was noted that the applicant wanted to pursue waivers. Solicitor Venzie stated that any withdraw should be made in writing. Mr. Schenberger and his representative were present at the meeting. They clarified that they only wished to withdraw the plan set consisting

of three pages but wanted to inquire about Council's thoughts of requesting a waiver to waive the curb and sidewalk on Chestnut Street as well as not needing to widen Chestnut Street. Mr. Ford stated that he believes that the portion of Chestnut Street should be widened. Mr. Rosciolo stated that this should go to the Planning Commission for recommendation. Mr. Florio concurred. It was noted that the Borough Engineer had already spent some review time on the plan review. The applicant advised, as the plan had not been withdrawn, that the Borough should deposit his check for \$1,000 representing the \$500 subdivision and land development fee and \$500 towards the professional fee escrow deposit.

James Street Project – Based on the engineer's recommendation, Mr. Ott made a motion to award the James Street Project to Ronnie C. Folk Paving. Mr. Mimm seconded the motion. The motion passed unanimously. Mr. Ott made a motion, seconded by Mr. Mimm, to proceed with the project in the amount of \$86,597.45. The motion passed unanimously.

VPP/Zoning Ordinance Rewrite – Mr. Falencki reported that work continues.

MS4 – Mr. Falencki reported a collaboration agreement will be required with Honey Brook Township. He reviewed the time frame of adoption of the MS4. The deadline to advertise for public comment is July 24. Public Comment will need to be held at Council's September 5 meeting. It was agreed that the Mayor will be listed as the Borough's responsible person on the paperwork.

Floodplain Ordinance – It was noted that the Borough has received the flood plain maps electronically.

Multimodal Grant Application – Mr. Falencki requested assistance in obtaining support letters. It is very important to also receive as many letters as possible from residents/home owners who live on Chestnut and Maple Streets.

At this time, Mr. Falencki left the meeting.

Solicitor's Report

No report.

Secretary's Report/Communications

Dr. Reuben Schonebaum's letter of May 12, 2017, regarding redistricting was distributed as requested. Dr. Shonebaum was not in attendance this evening.

Notice of an upcoming meeting of the Elverson-Honey Brook Ambulance Association was read. Meeting will be held on June 27, 2017 at 7:00 p.m. The Association would greatly appreciate attendance from the member municipalities.

President's Report

None

Mayor's Report

Mayor Mulhall thanked everyone involved in the successful Memorial Day Parade.

Treasurer's Report

Year to date budget versus actual comparison report was distributed. Treasurer noted that the in-house portion of the 2016 audit was held on May 24 and the final reported is expected shortly.

Tax Collector's Report

Real estate taxes collected for May was \$4,267.56.

Public Works Report

The monthly Public Works report was distributed.

Planning Commission

Mr. Mulhall reported that the Planning Commission continues to work on the zoning rewrite. Minutes from the Planning Commission's January 25, 2017 meeting were distributed.

Code/Zoning

The monthly report was distributed.

Committee Reports

Park & Recreation – Ms. Jenzano reported the first concert was held on June 4 with approximately 100 people in attendance. She thanked the Lion's Club for participating with their food truck. She also noted that new basketball backboards are being looked in to as they need replaced.

Code & Ordinance – Next meeting will be held on June 6.

Finance – Next quarterly meeting will be held in July.

Public Works – Mr. Ott reported that 44 tons of salt from East Brandywine Township, through their state contract purchase price, was delivered.

Mr. Ford stated that three quotes were obtained for Spruce Street paving to include mill entire road 3” deep, haul millings away, grade and compact existing stone base and pave with 3” of 19 mm superpave and seal joints. Quotes are as follows:

Pickering Valley Contractors	\$36,748.64
Ronnie C. Folk Paving, Inc.	\$32,000.00
Brubacher	\$40,110.00

Mr. Mimm made a motion, seconded by Mr. Ott, to move forward with the work proposed with Ronnie C. Folk Paving, Inc. The motion passed unanimously.

Personnel – Mr. Florio reported that Council had received Michele Kile’s resignation as Borough Clerk and will proceed to advertise for the position.

Police – No report.

Council of Governments – Mr. Florio reported on a presentation that was given to the COG on mapping. Council agreed to have them come to a Council meeting for a presentation.

125th Anniversary Committee – Plans are coming together. The next meeting will be held on June 13, 2017.

Old/Pending Business

None

New Business

“ready.chesco.org” – Mayor Mulhall inquired who would be our users to attend training. It was determined that Chief Ely and the Mayor would no doubt be the users for the Borough but training would be set up for all interested and to include the fire company.

Public Presentation

None

There being no further business to discuss, the meeting was properly adjourned at 8:24 p.m.

Janis A. Rambo
Borough Secretary

