

## **OCTOBER 2, 2017**

### **FIRST REGULAR MONTHLY MEETING**

The first monthly meeting of Honey Brook Borough Council was held at Borough Hall and all members answered Roll Call. Also in attendance were Christopher Falencki, Borough Engineer; Kim Venzie, Borough Solicitor; Tricia Swinty, Borough Clerk; Chief Patrick Ely; and Bill Ford, Public Works Superintendent.

An executive session was held prior to the meeting at 6:30 p.m. to discuss the Police Chief's contract.

#### ***Approval of Previous Minutes***

Mr. Florio made a motion, seconded by Mr. Ott, to approve the minutes from the September 18, 2017 meeting. The motion passed unanimously.

#### ***Payment of Bills***

Mr. Halvorsen made a motion, seconded by Mr. Mimm to approve bills for payment as presented. The motion passed unanimously.

#### ***Public Presentations***

None

#### ***Engineer's Report***

Honey Brook Community Church - Construction continues.

Multimodal Program/James Street – Reimbursement request was submitted.

Chester Country Vision Partnership Grant/Zoning Rewrite - Awaiting revised Intermunicipal Agreement. Grant extension is requested. Mr. Ott made a motion, seconded by Mr. Florio, to request an extension for the zoning rewrite grant project to the Chester County Commissioners to July 31, 2018. The motion passed unanimously.

MS4 - Mr. Falencki advised that the application was submitted to DP on time. The report and application were provided to the Borough Secretary for the file.

DCD CRP Grant – Awaiting County grant award paperwork. Preparing to begin the survey. The Honey Brook Township Board of Supervisors has authorized Weiser Engineering to do the Township survey.

MultiModal/Maple Street & Chestnut Street sidewalks – Awaiting award notification.

Honey Brook Early Learning Center – Requests for proposal sent to Technicon, HRG, and Pennoni.

At this time, Mr. Falencki departed the meeting.

### ***Solicitor's Report***

Ms. Venzie reported that the Comprehensive Zoning Amendment was submitted to the Chester County Planning Commission for review.

### ***Communications/Secretary's Report***

Letter was distributed from the Honey Brook Borough Planning Commission in support of the of the proposed ordinance amending Chapter 27 of the Zoning Ordinance with regards to fences, walls and hedges.

### ***President's Report***

Nothing to report.

### ***Mayor's Report***

Mayor Mulhall reminded everyone that it is flu shot season.

### ***Monthly Reports***

Treasurer's Report - The year-to-day P&L was distributed.

Tax Collector's Report – No real estate tax revenue was collected in September. The County has mailed 63 delinquent letters for unpaid 2017 real estate taxes.

Police Chief's Report – In addition to the written monthly report distributed for review, Chief Ely stated that two people were arrested for the recent break-ins.

Public Works Report - Mr. Ford reported that he attended the recent Floodplain meeting on September 28, 2017. The monthly report was also distributed.

Planning Commission – The Shenberger Subdivision Plan was reviewed at the September meeting.

Code/Zoning Report – Monthly report was distributed. Mr. Campbell advised that he believe the property owner at 2560 Conestoga Avenue has “walked away” from the property. He noted that

the grass height is in violation of the property maintenance code. Council requested that proper written notice be provided before the Borough would have someone cut the grass.

### ***Committee Reports***

Park & Recreation - Ms. Jenzano reported that there was a recent bocce tournament held.

Code & Ordinance – Committee met on September 12, 2017. Mr. Florio reported that Mr. Campbell agrees with Chief Ely’s comments regarding the Noise Ordinance. Mr. Campbell and Chief Ely will be reviewing the Lewd Materials Ordinance.

Finance – Finance Committee will be meeting on October 5, 2017.

Public Works – 2018 budget information was turned in.

Personnel - Nothing to report.

Police – Nothing to report.

WCC COG - Mr. Florio distributed and reviewed a written report of the COG’s September 27 meeting.

### ***Old/Pending Business***

Discussion/Consideration regarding Code & Ordinance Committee recommendation to change rental inspections every two years and trailer parks for every time someone moves out- Mr. Florio reported that Mr. Campbell recommends inspections every two years. Ms. Venzie stated that she would work on the proper ordinance modifications for review.

Mr. Florio thanked Dr. Shonebaum for his service the last few years on the Code and Ordinance Committee. Mr. Florio noted that Dr. Schonebaum has resigned from the Committee.

### ***New Business***

Consideration for Amendment #1 for the Chester County Treasurer’s Office Property Tax Services Agreement. – Borough Secretary reviewed notification from the County that effective January 1, 2018, the rate for the property tax invoices distributed by the County Treasurer’s Office will increase from \$1.65 to \$1.75 per invoice. An amendment to the Agreement of Services for Tax Collection dated January 5, 2015 was presented for consideration. Mr. Ott made a motion, seconded by Ms. Jenzano, to authorize Council to sign Amendment #1 to the Agreement for Tax Collection with the County. The motion passed unanimously.

***Public Presentations***

Ted Ford, 54 Maple Street, inquired about the progress regarding the Waynebrook Village issues. Ms. Curtis advised that quotes are currently being obtained from engineering firms as the Borough Engineer has recused himself as he was the design engineer for Waynebrook Village.

Chief Ely noted that he has received child safe gunlocks and are available to those who would be in need of them.

Mr. Mimm noted that the annual Lions Club Halloween Parade will be held on October 23 with a rain date of October 24.

Mr. Ott made a motion, seconded by Ms. Jenzano, to set Trick or Treat as October 31, 2017 from 6:00 p.m. to 8:00 p.m.

There being no further business to discuss, the meeting was properly adjourned.

Janis A. Rambo, Borough Secretary