

## **SEPTEMBER 6, 2016 FIRST MONTHLY MEETING**

The first monthly meeting of Honey Brook Borough Council was held at Borough Hall and all members answered Roll Call except Mayor Mulhall. Also in attendance were Christopher Falencki, Borough Engineer; Kimberly Venzie, Borough Solicitor; Anthony Campbell, Building/Zoning/Code Officer; and Marion Perez, Borough Clerk.

### ***Approval of Minutes***

Mr. Halvorsen made a motion, seconded by Mr. Mimm, to approve the minutes of the August 15, 2016, meeting as presented. The motion passed unanimously.

### ***Payment of Bills***

Ms. Jenzano made a motion, seconded by Mr. Ott, to authorize payment of bills as presented. The motion passed unanimously.

### ***Public Presentations***

None

### ***Engineer's Report***

Honey Brook Community Church – Final Land Development Plan was received and is scheduled to be reviewed at the Planning Commission's September meeting.

White Birch Street Project (CC DCD) – Work began on September 7. It was noted that the schedule of work could exceed the contractual deadline (there is a \$200 a day penalty). October 19 is their scheduled end date; contractor may request an extension. No action is required this time.

Multimodal Grant/James Street – Mr. Falencki requested authorization to start the design process for the James Street project. Ms. Jenzano made a motion, seconded by Mr. Halvorsen, to authorize the Borough Engineer to begin design phase for the James Street Project. The motion passed unanimously.

Chester County Vision Partnership Grant/Zoning Rewrite – In progress.

Chester County 2016 Revitalization Grant Submission – Still awaiting grant award announcement from County.

MS4 Pilot Program – The Brandywine Red Clay Alliance is organizing pilot programs throughout the County of which one would involve Honey Brook Borough and Honey Brook Township. They are asking for monetary support and involvement. Mr. Falencki suggested that a presentation be made to Council to provide more information.

Floodplain – Mr. Falencki advised that the Borough Solicitor is working on the draft ordinance requirements.

Honey Brook Borough Authority PA DCED Grant Application – Honey Brook Borough Authority is preparing a grant application for assistance in the electrical power supply and safety improvements for the Maple Street Pumping Station and the Well Field and the Supplee Road Pumping Station and Well #8. They are requesting a letter of support from Borough Council advising that this project is in compliance with the Borough's Comprehensive Plan. Mr. Florio made a motion, seconded by Mr. Ott, to prepare a letter of support for the Honey Brook Borough Authority's grant application. The motion passed unanimously.

White Birch Street Project – Mr. Falencki requested Council's consider to permit Bill Ford to do many of the inspections that will be required on the White Birch Street project. He noted with the size of the project, that it may be more financially beneficial to have Mr. Ford do some of the inspections. Council concurred to have Mr. Falencki and Mr. Ford work out the inspection schedule when the project begins.

### ***Solicitor's Report***

Floodplain Ordinance – Ms. Venzie stated that she is currently working on the Floodplain Ordinance and should have a draft to Council shortly.

Intergovernmental Cooperative Implementation Agreements – Ms. Venzie noted that she is working on Intergovernmental Cooperative Implementation Agreements for Honey Brook Township and Honey Brook Borough.

### ***Communications/Secretary's Report***

An update was distributed to Council from the Brandywine Conservancy regarding the zoning rewrite.

Eagle Disposal forwarded a check in the amount of \$587.51 for the recycle rebate for 2015 and 2016 YTD. They also forwarded a letter acknowledging and accepting the two, one-year contract extensions for the years 2017 and 2018.

### ***President's Report***

President Curtis reported on the NIMS training of August 31 that several members of Council attended. She noted that it was very good information.

President Curtis thanked the Fire Company, Police Department and all other responders who assisted with the incident at 4141 Horseshoe Pike involving a truck that struck a house on August 30. Mr. Ott noted that it was fortunate that no one in the family was home at the time or there would have been serious injuries.

### ***Mayor's Report***

No report/absent

### ***Department Reports***

Finance – Monthly budget year to date comparison was distributed.

Tax Collector's Report – Monthly report from the County Treasurer's office was distributed. Real estate taxes collected in August were \$247.72.

### ***Committee Reports***

Park & Recreation – Ms. Jenzano reported that there is a bocce tournament on September 10 and a concert on September 11. She noted that she is working with the Harmony Day Committee to finalize planning. The Veteran's Memorial Dedication Ceremony will be on September 24 from 11:30 to 1:30. There will be lunch and music. Event has been advertised in the newspaper, on the Borough website, and Facebook. Tickets are available at the Borough Office or from Ms. Jenzano.

Code & Ordinance – Mr. Florio stated that there was no meeting in August. The Committee has worked on the feral cat ordinance and a revised garage sale ordinance which need to be forwarded to the Borough Solicitor.

### ***Old/Pending Business***

2017 Budget Calendar – The 2017 budget calendar and worksheets have been distributed. It was requested that information is pulled together and submitted by the October 3 deadline.

Act 537 Planning Meeting – Council was reminded of the joint special meeting with Honey Brook Township advertised for September 8 at 7:00 p.m. at the Honey Brook Township Building to hear comments on the Township's Act 537 plan and its impact to the NCCMA and the Borough residents.

### ***New Business***

Newsletter – Ms. Jenzano requested newsletter articles as soon as possible.

### ***Public Presentations***

None

There being no further business to discuss, the meeting was properly adjourned at 7:30 p.m.

Janis A. Rambo, Borough Secretary

Transcribed from notes taken by Marion Perez, Borough Clerk

