

## **SEPTEMBER 19, 2016 SECOND MONTHLY MEETING**

The second monthly meeting of Honey Brook Borough Council was held at Borough Hall and all members answered Roll Call except Mayor Mulhall who joined the meeting at 7:03 p.m. Also in attendance were Chief Ely; Christopher Falencki, Borough Engineer; Marion Perez, Borough Clerk; and Bill Ford, Public Works Superintendent.

### ***Approval of Previous Minutes***

The minutes of the September 6 and September 8 meetings were approved on a motion by Mr. Florio. Ms. Jenzano seconded the motion. The motion passed unanimously.

### ***Payment of Bills***

Mr. Ott made a motion, seconded by Mr. Florio, to authorize payment of bills as presented. The motion passed unanimously.

### ***Public Presentations***

Jennifer Spade, representing the Honey Brook Community Library, presented the annual update of the Library to Borough Council.

Jonathan Carter, Borough Emergency Management Coordinator, presented Council with a Resolution for adoption whereby the Borough adopt the National Incident Management System (NIMS) and recommends all public safety agencies within the Borough to do the same. Mr. Florio made a motion, seconded by Mr. Ott, to adopt the National Incident Management System Implementation Strategy Resolution as presented. The motion passed unanimously.

The Honey Brook Fire Company report for the months of June, July, and August 2016 was distributed to Council.

### ***Communications***

One Right to Know request was received requesting demolition permits issued from April 2016 to present. Response was sent back advising that no demolition permits have been issued during that timeframe.

### ***Engineer's Report***

MS4 Pilot Program – Seung Ah Byun, Senior Planner/Water Resources from the Brandywine Conservancy was present to review the various pilot programs in conjunction with the Brandywine Red Clay Alliance. They are looking for Honey Brook Borough and Honey Brook Township to participate in a pilot program for rural areas. A resolution is required by each municipality and a two-year commitment of \$1,000 each year as well as in kind services from

the Borough Engineer. It was recommended that Mr. Falencki send the sample Resolution to the Borough Solicitor to review and draft for adoption consideration at Council's next meeting.

White Birch Street Paving – Mr. Falencki reported that Fidelity Contacting LLC has requested a waiver from the project specifications from Section 02575, Part 3.04 (A) which requires temporary paving to be placed and allow for 30 days' minimum settlement. Mr. Ford noted that the contractor is projecting paving, if the waiver is granted, on October 5, 2016. Mr. Halvorsen made a motion, seconded by Mr. Mimm, to grant a 30-day minimum settlement contingent upon the contractor extending the warranty for the work for an additional 6 months. The motion passed unanimously.

At this time, Mr. Falencki departed the meeting.

### ***President's Report***

President Curtis reminded everyone of the Veterans' Memorial Ceremony being held on Saturday, September 24.

### ***Mayor's Report***

Mayor Mulhall thanked the Veterans Memorial Ceremony Committee for their efforts as well as a thank you to all veterans.

### ***Old/Pending Business***

None

### ***New Business***

2016 Minimum Municipal Obligation – As required by Act 205, the 2017 MMO was presented for the police pension plan. Mr. Florio made a motion, seconded by Ms. Jenzano, to accept the 2017 MMO as presented.

Office Coverage – It was noted that the Borough Clerk may not be able to be in the office on September 30.

Tree Preservation Ordinance – A draft ordinance was distributed by the Codes/Ordinance Committee for Council's review.

Act 537 Review Meeting – Mr. Florio reviewed the Act 537 review meeting which he attended on September 8. He noted that it appeared that the Township Supervisors are in favor of retrofitting the lagoon as oppose to the construction of a new treatment plant. Potential costs were reviewed as well as the potential increase in user rates.

***Public Presentations***

Chief Ely reported that he estimated between 3,000 and 4,000 people participated in the annual Harmony Day. The day was once again without incident.

There being no further business to discuss, the meeting was properly adjourned at 7:47 p.m.

Janis A. Rambo  
Borough Secretary