

OCTOBER 17, 2016 SECOND MONTHLY MEETING

The second monthly meeting of Honey Brook Borough Council was held at Borough Hall and all members answered Roll Call except Mr. Halvorsen. Also in attendance were Christopher Falencki, Borough Engineer; Marion Perez, Borough Clerk; and Bill Ford, Public Works Superintendent.

Approval of Previous Minutes

The minutes of the October 3, 2016 meeting was approved on a motion by Mr. Florio. Mr. Ott seconded the motion. The motion passed unanimously.

Payment of Bills

Mr. Ott made a motion, seconded by Mr. Mimm, to authorize payment of bills as presented. The motion passed unanimously.

Public Presentations

Mr. Sam Petershiem and Mr. Albert Petershiem were present to answer any questions regarding the Honey Brook Community Church final land development plan that was on the agenda for Council's consideration.

Communications

The monthly Treasurer's report was distributed as well as the September tax collector report from the County.

Engineer's Report

Honey Brook Community Church – Mr. Falencki advised that he has received and is reviewing the cost estimate for the project relative to the amounts to be posted for escrow. Mr. Mimm inquired if the plans were to “flip” the baseball field layout. Representatives from the Church advised that it is shown on the plan. Mr. Ott also questioned the dugouts and batting cage which he believed were installed by the Athletic Association. Mr. Mimm made a motion, seconded by Mr. Ott, to grant final conditional approval for the Honey Brook Community Church's final land development plan contingent upon the items in Weiser Engineering Consultant's review letter of September 27, 2016, being met. The motion passed unanimously.

UCII Listing – Mr. Falencki reminded Council that he would need any input at Council's first meeting in November.

At this time, Mr. Falencki departed the meeting.

President's Report

No report

Mayor's Report

Mayor Mulhall introduced a proposed Resolution regarding Sexual and Domestic Violence which was requested for Chester County municipalities to consider adopting as an initiative by the Chester County District Attorney's office. Mr. Ott made a motion, seconded by Mr. Florio, to adopt Resolution 2016-08, a Resolution stating that Honey Brook Borough that Honey Brook Borough will mandate that every law enforcement officer will be trained on the resources available to sexual and domestic violence victims within 6 months of their hire; that every currently employed law enforcement officer, if not already, will be trained on the resources available to sexual and domestic violence victims within 6 months of this resolutions being adopted; and that Honey Brook Borough encourages the education of youth on healthy relationships and violence preventative measures in schools and universities; and that our municipality will be a participant in a coordinated campaign to end sexual and domestic violence. The motion passed unanimously.

Old/Pending Business

Mr. Rosciolo inquired if hard copies of the police time sheets, as requested back in 2015, for the previous three years. The Treasurer advised that she does not have the records in her office. It was her understanding that the previous Treasurer received the hours via a text message. Mr. Rosciolo expressed his concerns if we were ever audited. Mayor Mulhall stated that the records could be in the police office. Mr. Rosciolo stated that in 2015 these records were requested to be provided to the Treasurer.

Mr. Florio followed up with the Council of Government's (COG) initiative for the IT solutions support. Council agreed to budget and join the COG at the beginning of 2017.

New Business

U&O Fee Refund Request – Matt Gorham of Keller Williams advised that he had paid for a U&O for a property. Before the inspection was scheduled, the sale of the house fell through. Mr. Gorham requested a reimbursement for the \$100 fee. Although there was no inspection by the Codes Officer, the application and check had been processed and deposited. Mr. Ott made a motion, seconded by Ms. Jenzano, to reimburse Keller Williams \$75.00 taking into consideration the administrative time. The motion passed unanimously. There was discussion if Council should develop a refund policy. It was agreed to table any discussion until Mr. Campbell was in attendance.

Post Office Maintenance Notice – Notice was received from the post office of damaged ceiling tiles and the request for addressing the repair. Mr. Ford advised that he believed the damage is being caused by water coming in the cupula on the roof which is planned to be fixed as part of the roof replacement being proposed in next year's budget. Mr. Ford stated that the would contact the post office and advise them of the course of action to address this issue.

Parking for Halloween Parade – Mr. Ford noted that *if* the Waynebrook parking lot is not available for the October 24, 2016, Halloween Parade, would Council authorize posting Fire House Lane as “no parking” for the event. Mr. Ott made a motion to permit the “no parking” posting of Fire House Lane for the annual Halloween Parade if the Waynebrook parking lot is not available. Ms. Jenzano seconded the motion. The motion passed unanimously.

Public Presentations

None

There being no further business to discuss, the meeting was properly adjourned at 7:32 p.m.

Janis A. Rambo
Borough Secretary