

## **MAY 2, 2016 FIRST REGULAR MONTHLY MEETING**

The May 2, 2016, first monthly meeting of the month of Honey Brook Borough Council was held at Borough Hall and all members answered Roll Call except Mr. Mimm who arrived the meeting at 7:15 p.m. during Committee Reports. Also in attendance were Christopher Falencki, Borough Engineer; Kim Venzie, Borough Solicitor; Bill Ford, Public Works Superintendent; Marion Perez, Borough Clerk; and Officer Anthony Howe.

### ***Approval of Previous Minutes***

Ms. Jenzano made a motion, seconded by Mr. Florio, to approve the minutes from the April 18, 2016 meeting as presented. The motion passed unanimously.

### ***Payment of Bills***

Mr. Florio made a motion, seconded by Ms. Jenzano, to authorize payment of bills as presented. The motion passed unanimously.

### ***Public Presentations***

None

### ***Engineer's Report***

White Birch Street Project (Revitalization Grant) – Mr. Falencki noted that bids are currently out. Bid opening is scheduled for Council's May 16, 2016, meeting.

Streetscapes – Mr. Falencki reported that the contractor advised that he would be starting to address the required work that needed to be corrected "soon". He further reported that he was advised that the contractor was in the Borough today.

### ***Solicitor's Report***

No report

### ***Secretary's Report/Communications***

It was noted that a zoning hearing application was received from Aden and Wilma Stoltzfus for 4530 Horseshoe Pike. The application was forwarded to the zoning hearing board solicitor for scheduling. Secretary reported that the applicant has stated that he would like the application heard by three members but that Mr. Beiler will need to recues himself.

### ***President's Report***

President Curtis noted the good turnout for the primary and thanked the public for coming out to vote.

### ***Mayor's Report***

No report

At this time, Mr. Falencki left the meeting.

### ***Monthly Reports***

Treasurer's Report – Treasurer distributed the P&L comparison to budget year to date. She also noted that the annual audit is scheduled for May 19 and 20 and is currently working on forwarding documents to the auditor prior to his visit and pulling the required documents for his visit.

Tax Collector's Report - The monthly report from the County Treasurer's Office was not received to date for the month of April.

Police Chief's Report – Monthly report was distributed to Council.

Public Works Report – Monthly report was distributed. Mr. Ford reported he is working on the paperwork required for the Storm Jonas reimbursement through PEMA. He also noted that the street sweeping went well.

Planning Commission – Mayor Mulhall reported that the Planning Commission met with Honey Brook Township for the first joint Zoning Task Force Meeting.

Code/Building/Zoning Report – Mr. Campbell was not present due to vacation.

### ***Committee Reports***

Park & Recreation – Ms. Jenzano reported that the spring “sprucing up” of the park is underway. The rock has been set for the memorial. The September 24 event in the park continues to be planned. The first bocce tournament is scheduled in May and the first concert is in June.

Code/Ordinance – Mr. Florio distributed minutes from the Committee's April 5 meeting.

Finance – Ms. Curtis reported that the first quarter finance committee meeting was held on April 6.

Personnel – Committee met last week to review the draft Personnel Manual. Mr. Florio advised that he wanted to do another review before issuing the draft to Council to review.

Police - No report.

***Old/Pending Business***

None

***New Businesses***

Post Office – Communication was received from the post office requesting sign off by the Borough for alterations being made. It appeared from the documents that they wanted to tear out what they had just put in. Mr. Ford also reviewed a recommendation to address the slope in the parking lot where the handicap parking space is which would also address a water issue. Council concurred to have the Solicitor request the post office contact person on this project contact Bill Ford to review and confirm what they want to do and the steps to move forward.

Borough CD Renewal – Treasurer reviewed that the 48-month CD will renew on May 25 unless Council wants to make any changes.

Zoning Hearing Alternate – It was reported that Paul Rechenberg, who did not accept a reappointment in 2015 after serving on the Board for over 40 years due to health reasons, stated that he would be willing to serve as an alternate. Mr. Florio made a motion to appoint Paul Rechenberg as an Alternate Member on the Zoning Hearing Board for a four-year term to expire on December 31, 2019. The motion was seconded by Mr. Halvorsen. The motion passed unanimously.

***Public Presentations***

Eric Cole, 4640 Horseshoe Pike – Mr. Cole advised that a logo is coming off the “welcome” sign on Route 10.

***Adjournment***

There being no further business to discuss, the meeting was properly adjourned at 7:29 p.m.

Janis A. Rambo  
Borough Secretary