

MARCH 21, 2016 SECOND MONTHLY MEETING

The second monthly meeting of Honey Brook Borough Council was held at Borough Hall on March 21, 2016, and all members answered Roll Call except Mr. Ott. Mr. Ott joined the meeting at 7:07 p.m. Also in attendance were Christopher Falencki, Borough Engineer; Marion Perez, Borough Clerk; Patrick Ely, Police Chief; and Bill Ford, Public Works Superintendent.

Approval of Previous Minutes

Mr. Halvorsen made a motion, seconded by Mr. Florio, to approve the minutes of the March 7, 2016, meeting. The motion passed unanimously.

Payment of Bills

Ms. Jenzano made a motion, seconded by Mr. Mimm, to authorize the payment of bills as presented. The motion passed unanimously.

Public Presentations

Reuben Schonebaum, 910 Maple Street – Dr. Schonebaum thanked Borough Council for permitting him to attend the Master Planning Course.

Engineer's Report

Streetscapes – Mr. Falencki reported that he and Bill Ford recommended to not disturb the crosswalks. He advised that the road is cracking due to the heavy truck traffic and they did not want to cause any more problems. Mr. Ford also stated that PennDOT has 322 on an every-five-year paving program, and they are two years away from paving again. Mr. Falencki noted that the white lines will be repainted.

CRP Grant Applications – Notice was received that the next round of Community Revitalization Program grants will be received by the County on April 14, 2016. Mr. Mimm made a motion, seconded by Mr. Halvorsen, to authorize the Borough Secretary to advertise for a public hearing on April 4, 2016, to hear public comments regarding submitting a grant application for a continued streetscape grant. The motion passed unanimously.

Honey Brook Community Church – Mr. Falencki advised that PennDOT will allow the Church to stay with the current crosswalk location. Crosswalks must, however, be ADA compliant.

Communications

Notice was read of an upcoming Urban Centers Spring Workshop to be held on Thursday, April 14, from 2:00 p.m. to 4:00 p.m. The topic of the workshop will be redevelopment of underutilized properties. RSVP date is by April 7, 2016.

An email from the County Department of Emergency Services was received prior to the meeting enclosing FEMA forms for Storm Jonas. At this time, the President has not signed the declaration; however, the County is ensuring all forms have been distributed in order to proceed once the declaration is signed.

President's Report

President Curtis thanked Ms. Jenzano for running the last meeting.

Mayor's Report

Mayor advised that he has asked Senator Rafferty and Representative Hennessey to recognize Honey Brook Borough's 125th anniversary of incorporation.

Old Business

Mr. Florio noted that the committee to review and revise the Personnel Manual will be meeting on March 22.

New Business

Easement - Mr. Ford noted that an easement is required for work on White Birch Street. Paperwork for the homeowner will require a signature from the homeowner as well as a Borough representative and must be notarized. It was noted that either Jessica Curtis, Jeanne Jenzano, or Chris Ott can sign on behalf of the Borough.

Garage Insulation – Mr. Ford stated that 3/8 inch plywood should be installed over the insulation to meet code. Estimated cost is \$720. It was noted that there is funds available from the budgeted amount due to the insulation installation coming in under budget.

Newsletter – The newsletter is currently being drafted. Ms. Jenzano noted that the draft will be eMailed to Council and she requested that Council review and respond quickly due to the short timeframe to have the newsletter issued.

Public Presentations

Reuben Schonebaum – Dr. Schonebaum advised that most of the crosswalk lines have disappeared, noting specifically the crosswalks at the Presbyterian Church and Honey Brook Gardens. Mr. Ford advised that crosswalks will be addressed this spring.

There being no further business to discuss, the meeting was properly adjourned at 7:20 p.m.

Janis A. Rambo, Borough Secretary