

## **JULY 11, 2016 FIRST MONTHLY MEETING**

The regular monthly meeting of Honey Brook Borough Council was held at Borough Hall and all members answered Roll Call except Mayor Mulhall and Mr. Mimm. Also in attendance were Kimberly Venzie, Borough Solicitor; Bill Ford, Public Works Superintendent; Anthony Campbell, Zoning/Building/Code Officer; and Marion Perez, Borough Clerk.

### ***Approval of Previous Minutes***

Mr. Halvorsen made a motion, seconded by Mr. Florio, to approve the minutes from the June 20, 2016 meeting as presented. The motion passed unanimously.

### ***Payment of Bills***

It was noted that the total invoices due to New Enterprise, Inc., is \$1,276.75. Mr. Florio made a motion, seconded by Mr. Ott, to authorize the payment of bills. The motion passed unanimously.

### ***Public Presentations***

Reuben Schonebaum, 910 Maple Street – Dr. Schonebaum distributed a handout to Council regarding becoming a “Tree City”. He noted the decline of trees and encouraged people to plant trees. The handouts outlined how to possibly budget for implementation, grants available, and the recommendation to adopt an ordinance for tree perseverance. Under such an ordinance, a permit would be required to cut down trees. Ms. Jenzano stated that she would have concerns regarding a permit be required to cut down a tree on your own property. Mr. Ford also stated his concerns regarding maintenance of trees with regards to leaves in the storm drains. Mr. Ott also noted sight distance concerns with trees planted along the streets. Council concurred the concept was good but questioned a possible enforcement ordinance.

### ***Engineer’s Report***

Written report from Mr. Falencki was distributed to Council. It was noted that the Multimodal Grant for James Street was approved.

### ***Solicitor’s Report***

No report

### ***Secretary’s Report/Communications***

An informal zoning decision was distributed to Council regarding the Aden Stoltzfus zoning hearing.

The joint zoning task force report was distributed from the Brandywine Conservancy.

### ***President's Report***

No report

### ***Department Reports***

Treasurer's Report – The year-to-date P&L to budget was distributed. It was also noted that the annual audit has been submitted to the state and county and the legal advertisement has been scheduled. A copy of the 2015 Audit was distributed to Council.

Tax Collector's Report – Copy of the monthly report was not available from the County to date.

Public Works' Report – Written report was distributed to Council. Mr. Ford advised that the James Street work, which requires a 30% Borough match, had been budgeted for 2016 in the amount of \$70,000. Mr. Ott made a motion, seconded by Mr. Halvorsen, to authorize the Treasurer to move the \$70,000 match funding to a reserve fund as it will not be drawn until 2017. The motion passed unanimously.

Mr. Ford also noted that oil and chipping is scheduled for July 19 in the Borough.

Police Chief's Report – No report

Planning Commission – No report

Code/Zoning/Building Official's Report – Written report was distributed.

EMS – Elverson/Honey Brook Ambulance report was distributed to Council.

### ***Committee Report***

Park & Recreation – Ms. Jenzano reported that there was a concert in the park on Sunday, July 10 and that there is an upcoming bocce tournament on Saturday, July 16.

Code & Ordinance – Mr. Florio stated that he would forward to Council the minutes from the last meeting via eMail as he was having problems printing from his home computer. He also noted that the committee is looking at changes to the Yard Sale Ordinance and discussing the Cats at Large ordinance.

Finance – The committee is scheduled to meet on July 13; however, the meeting will be rescheduled to July 21 due to conflicts with the meeting room.

Public Works – Mr. Ford reported that the estimate for the handicap ramp is \$1,170 plus some blacktop that will be needed. He also noted that a door bell will be installed at the north side entrance to be ADA compliant.

Personnel – No report.

Police – No report.

### ***Old/Pending Business***

Park Memorial Policy – The recent request to plant a tree at the park by the family of Bobby Plank was discussed. After discussion, it was confirmed to allow the family to plant a tree near the tot lot area and that the Mayor will be asked to issue a Proclamation to coincide with the planting of the tree.

Personnel Manual Revision – Mr. Florio stated that the Solicitor’s recommended changes have been made to revised Manual. Mr. Florio advised that he would distribute the final copy in order for Council to take official action to adopt.

### ***New Business***

Insurance Renewals – Secretary reviewed the Borough’s insurance renewal rates for 2016/2017. It was noted that the agent had been made aware of the premium listed for the old Crown Vic police car. Additional coverage had been added for cyber insurance which was optional. Mr. Ott made a motion to accept the insurance renewal as presented with the deletion of the cyber policy. The motion was seconded by Mr. Halvorsen. The motion passed unanimously.

Trash Contract Extension – It was reviewed that the current solid waste collection contract expires on 12/31/16; however, the contract does allow for two, one-year extensions. After review, Mr. Halvorsen made a motion, seconded by Mr. Florio, to extend the solid waste contract with Eagle Disposal for years 4 and 5. The motion passed unanimously.

Second Meeting of the Month – Mr. Ott questioned the need for the July 18 meeting. Mr. Halvorsen agreed that as there is no current pending business, that to expend taxpayers’ money to pay each Council member \$50 for a 10-15 meeting was not responsible. Mr. Halvorsen made a motion, seconded by Mr. Ott, to cancel the July 18, 2016 meeting. The motion passed with Mr. Rosciolo voting nay.

### ***Public Presentation***

None

There being no further business, the meeting was properly adjourned at 7:48 p.m.

Janis A. Rambo  
Borough Secretary