

DECEMBER 5, 2016 FIRST MONTHLY MEETING

The first monthly meeting of Honey Brook Borough Council was held at Borough Hall and all members answered Roll Call except Mayor Mulhall, Mr. Rosciolo and Mr. Mimm. Also in attendance were Christopher Falencki, Borough Engineer and Bill Ford, Public Works Superintendent.

Approval of Minutes

Mr. Ott made a motion, seconded by Mr. Halvorsen, to approve the minutes of the November 21, 2016, meeting as presented. The motion passed unanimously.

Payment of Bills

One invoice was added to the list of bills presented: \$120.00 to D. B. Messner for the purchase of the Christmas Tree. Mr. Halvorsen made a motion, seconded by Ms. Jenzano to authorize payment of bills as presented and amended. The motion passed unanimously.

Mr. Ford reported that the backhoe bid on MuniBid already exceeded the minimum bid amount. The bid deadline is Sunday, December 13. Mr. Ford requested authorization for the check to be issued for the new backhoe from Ransome in the amount of \$114,713 as the new backhoe could be delivered prior to Council's meeting of December 19. Ms. Jenzano made a motion to authorize the check being issued in the amount of \$114,713 to Ransome and to authorize Bill Ford to sign and accept the new backhoe. Mr. Florio seconded the motion. The motion passed unanimously. Mr. Ott made a motion to authorize Bill Ford to sign any documents for the transfer of the old backhoe and registration of the new backhoe. Mr. Florio seconded the motion. The motion passed unanimously. Mr. Halvorsen suggested that the old backhoe be taken before the new backhoe is delivered. Mr. Ford stated that he would coordinate delivery of the new backhoe based on when the old backhoe would be taken.

Public Presentations

None

Engineer's Report

White Birch Street – Paperwork has been submitted to the County.

Multi-Modal Grant – Mr. Falencki stated that he reviewed the notice of a new round of grants. He stated that the deadline for grant submission was December 16, 2016 which could be a challenge to get all documents together for a submission. Council concurred that the short notice would not allow enough time to get an application in.

MS4 Mapping Meeting – Mr. Falencki reported that he and Bill Ford attended a recent meeting.

Solicitor's Report

Ms. Curtis noted that Ms. Venzie will attend the December 19 meeting.

Communications/Secretary's Report

Update from the Brandywine Conservancy regarding the status of the Zoning Rewrite was distributed.

Secretary requested authorization to advertise for the Reorganization Meeting. Mr. Ott made a motion, seconded by Ms. Jenzano, to authorize the reorganization meeting to be advertised for January 3, 2017 at 7:00 pm with the regular meeting to follow. The motion passed unanimously.

President's Report

No Report

Mayor's Report

Mayor Mulhall was not in attendance.

Department Reports

Finance – Monthly budget year to date comparison was distributed.

Tax Collector's Report – The County collected \$3999.72 in real estate taxes during the month of November.

Police Chief's Report – The monthly report was distributed.

Public Works – Monthly report was distributed.

Committee Reports

Park & Recreation – Ms. Jenzano reported on the successful Tree Lighting event held on December 4. She gave special thanks to: Bill Ford, Chief Ely, Denny Patterson, Jessica Curtis, Libby Nixdorf, Maggie Prichard, Dave Mantz and Chris Ott.

Code & Ordinance – Mr. Florio reported that the Committee did not meet in November.

Public Works – The monthly report was distributed.

Finance – The four equipment reserve funds were reviewed. Ms. Jenzano made a motion to consolidate the Backhoe Reserve Fund, the Police Vehicle Reserve Fund, the 2020 Truck Fund, and the 2025 Truck Fund into one Capital Reserve Fund. Mr. Florio seconded the motion. The motion passed unanimously.

Public Works – Mr. Ott reported that the bid amount currently on MuniBid is \$19,100 for the backhoe.

Old/Pending Business

None

New Business

Borough Hall Trees – Mr. Ott reported that there was an inquiry of lighting the “big” tree again for Christmas. Ms. Jenzano stated that there were challenges to putting lights on the tree due to its size and that there would be a cost for someone to come in with a truck to do it. Mr. Ford stated that the tree by the north-side walkway is dying. There are also two trees in the back of the building that are leaning towards the building. Mr. Ford was asked to get prices to remove the trees. Council noted that they would replant trees in their places.

Public Presentations

None

There being no further business to discuss, the meeting was properly adjourned at 7:58 p.m.

Janis A. Rambo, Borough Secretary