

AUGUST 1, 2016 FIRST MONTHLY MEETING

The first monthly meeting of Honey Brook Borough Council was held at Borough Hall and all members answered Roll Call. Also in attendance were Christopher Falencki, Borough Engineer; Bill Ford, Public Works Superintendent; and Marion Perez, Borough Clerk.

Approval of Minutes

Mr. Halvorsen made a motion, seconded by Mr. Ott, to approve the minutes of the July 11, 2016, meeting as presented. The motion passed unanimously.

Payment of Bills

Mr. Ott made a motion, seconded by Mr. Florio to authorize payment of bills as presented. The motion passed unanimously.

Public Presentations

Felix Colon, 404 Water Street – Mr. Colon stated that there are approximately 23 children under the age of 12 in his neighborhood. He noted the heavy amount of traffic and he believes there is a safety concern and requested Borough Council to consider either a stop sign for Water and Chestnut Streets or to reconfigure the area with a three-way stop and a one-way street. He stated that he had a petition signed by neighbors. Council stated that they would look into the situation but that a traffic study would need to be done and to see what the sight distances would be and the impact to on-street parking, etc.

John McHugh, Honey Brook Township Supervisor – Mr. McHugh again encouraged the Borough to join the Western Chester County Council of Governments (COG). He noted at the current time the COG is working on a regional emergency management system. He stated that they meet the fourth Wednesday of the month at Caln Township. He also noted that they offer NIMS training. He also advised that the Township would like to work with the Borough for Harmony Days. He also reported that the Township Board of Supervisors has not taken any formal action with regards to seeking police protection.

Engineer's Report

Honey Brook Community Church – Mr. Falencki reported that he has reminded the applicant that they do not have final plan approval. He also reported that the Church was inquiring if the Borough would be willing to have one escrow for the project. Currently, they are required to post the stormwater escrow with Honey Brook Township and the parking lot escrow with Honey Brook Borough. Mr. Falencki thought that a representative from the Church would be at the meeting this evening. The Treasurer stated that there could be issues with just one municipality holding the escrow and that it would be good to get the Solicitor's opinion.

Solicitor's Report

None

Communications/Secretary's Report

Letter from the Chester County Planning Commission was distributed noting that the County will be working on a new County Comprehensive Plan.

The Brandywine Conservancy report on the zoning rewrite was distributed. The next meeting of the Task Force is August 17, 2016, at 7:00 p.m. at the Honey Brook Township Municipal Building.

President's Report

No Report

Mayor's Report

Mayor Mulhall reported that he attended the "Wall that Heals" that was displayed at the East Brandywine Township Municipal Park.

Department Reports

Finance – Monthly budget year to date comparison was distributed as well as the bank account balance statement as of the end of June.

Tax Collector's Report – The County collected \$422.78 in real estate taxes during the month of July.

Police Chief's Report – The monthly report was distributed. Mayor Mulhall reported that the Chief would like to attend the International Police Chief's Association meeting which will be held in San Diego in October (15th – 18th). Registration cost is \$295. Travel costs are being gathered.

Public Works – Monthly report was distributed. Mr. Ford reported that the handicap ramp should be started in the next few weeks.

Planning Commission – Dr. Schonebaum reported that the Planning Commission has been participating in the Zoning Task Force meetings. Recent concentration is looking at the Kern and Frame property areas.

Building/Zoning/Codes – Monthly report was distributed.

Committee Reports

Park & Recreation – Ms. Jenzano noted that there will be a Concert in the Park on Sunday, August 7, featuring traditional Irish music.

Code & Ordinance – Mr. Florio stated that the Codes and Ordinance Committee Meeting of August 2 is being canceled.

Public Works – The oil and chipping has been completed. Estimated cost of material was \$11,000.

Finance – The Finance Committee meet in July and reviewed the budget year to date and discussed the 2017 budget schedule. Mr. Ford was asked to have estimates for the Borough Hall and Post Office roof replacement. Mr. Ford advised that he already has those estimates.

Personnel – Mr. Florio distributed the final version of the personnel manual. Mr. Florio made a motion to adopt the *Honey Brook Personnel Manual* as presented. The motion was seconded by Mr. Ott. The motion passed unanimously.

Police – No report.

Old/Pending Business

Website Inquiry – Ms. Jenzano reported that she was questioned if the Borough would advertise dance classes that are now being offered at the Lion's Club Center. She noted that the provider at one time held the classes in the pavilion but now needs more space. Council discussed if they wanted to start this practice as if they would permit one person to do it, they would need to do the same for others. The consensus of Council was to not start this practice.

Veteran's Memorial Event – Ms. Jenzano reported that the Committee has raised over \$3,900 in donations which will be used to provide free lunches to the veteran's. Ms. Jenzano circulated an event flyer for the Council members to look at.

New Business

Solicitor Appointment – President Curtis reviewed the status of Ms. Venzie. It was reported that effective July 27, Ms. Venzie joined the firm of Buckley, Brion, McGuire & Morris, LLP. Mr. Florio made a motion, seconded by Mr. Halvorsen, to appoint Buckley, Brion, McGuire & Morris as the Borough's solicitor. The motion passed with Mr. Rosciolo voting nay.

Mr. Halvorsen made a motion, seconded by Mr. Ott, to authorize the Council President to sign the authorization for Unruh Turner Burke & Frees to transfer all files to Buckley, Brion, McGuire & Morris. The motion passed with Mr. Rosciolo voting nay.

Upcoming HBT Act 537 Review Meeting – Mr. Ford reminded Borough Council of an upcoming meeting that will be held at the Honey Brook Township Municipal Building on September 8 at 7:30 p.m. regarding the Township's Act 547 Plan review meeting which ultimately could have some impact on the Borough's capacity.

Public Presentations

Reuben Schonebaum – Dr. Schonebaum requested Council to consider his previous request as a Tree City. It was requested that this item be placed on the next meeting agenda.

There being no further business to discuss, the meeting was properly adjourned at 7:53 p.m.

Janis A. Rambo, Borough Secretary