

APRIL 4, 2016 FIRST REGULAR MONTHLY MEETING

The April 4, 2016, first monthly meeting of the month of Honey Brook Borough Council was called to order by Council President Jessica Curtis and was held at Borough Hall. All members answered Roll Call. Also in attendance were Christopher Falencki, Borough Engineer; Kim Venzie, Borough Solicitor; Bill Ford, Public Works Superintendent; Marion Perez, Borough Clerk; and Police Chief Patrick Ely.

Public Hearing

As advertised, a public hearing was held to hear comments regarding the proposed grant application to the Chester County Department of Community Development Revitalization Program for a streetscape continuation project in the estimated amount of \$288,500.

There was public comment and the hearing was closed.

Approval of Previous Minutes

Mr. Halvorsen made a motion, seconded by Ms. Jenzano, to approve the minutes from the March 21, 2016 meeting as presented. The motion passed unanimously.

Payment of Bills

Mr. Florio made a motion, seconded by Mr. Ott, to authorize payment of bills as presented. The motion passed unanimously.

Public Presentations

Tara Graham, 504 Walnut Street – Miss Graham approached Borough Council to support a *community environmental committee* that she would like to help organize. The main focus of the group is to assist in clean up of the Borough and perhaps schedule clean up days.

Dr. Reuben Schonebaum also presented information for the *Adopt a Highway* program which would correspond with Miss Graham's efforts.

Engineer's Report

Streetscapes – Mr. Falencki requested official action by Council with regards to the crosswalk repair as well as a valve box that is a bit low at Horseshoe Pike and Vine Street. It was discussed if a riser is installed at the valve box that there could be problems with the snow plows. Mr. Florio made a motion, seconded by Mr. Mimm, to not pursue the crosswalk repair and valve box correction at Horseshoe Pike and Vine Street by the contractor. The motion passed unanimously.

CC DCD Revitalization Grant/White Birch Street – Mr. Falencki reported that he has prepared bid and design specifications for the project.

Next Round of Revitalization Grants/CC DCD – Mr. Florio made a motion, seconded by Mr. Halverson, to adopt Resolution 2016-04 whereby Borough Council proceed to submit a grant application in the amount of \$288,500 for a streetscape grant. The motion passed unanimously.

Multi-Modal Grant/James Street – Mr. Falencki reported that the next scheduled meeting to review the applications received would be near the end of 2016.

Joint Zoning Task Force/VPP Grant – Mr. Falencki stated that the first meeting of the joint task force will be held on April 20, 2016.

Solicitor's Report

Ms. Venzie reported inquired about Borough review with the new zoning ordinance. Mr. Falencki reviewed that although this is a joint effort with Honey Brook Township, there will be two separate zoning ordinances.

Ms. Venzie advised that she is working with the Codes/Ordinance Committee on the proposed feral cat ordinance.

Secretary's Report/Communications

It was noted that the Borough Clerk's office had been contacted regarding proposed rates for the streetlights. Mr. Ford advised that he believed the Borough had a flat rate for the lights. Council opted to table any decision until the invoices can be pulled and reviewed.

President's Report

None

Mayor's Report

None

Monthly Reports

Treasurer's Report – Treasurer distributed the P&L comparison to budget year to date.

Tax Collector's Report - The monthly report from the County Treasurer's Office was distributed. Total real estate taxes collected for March was \$71,074.08.

Police Chief's Report – Monthly report was distributed to Council.

Public Works Report – Monthly report was distributed. Mr. Ford reported that the Borough Hall air conditioning installation was completed. He did advise that a permit application was completed and turned in to the Borough Code Officer. Mr. Florio made a motion, seconded by

Mr. Mimm, to waive the Borough's permit fee for the air conditioning installation. The motion passed unanimously.

Planning Commission – Mayor Mulhall reported that the Planning Commission did not meet in March.

Code/Building/Zoning Report – Mr. Campbell was not present due to illness.

Committee Reports

Park & Recreation – Ms. Jenzano reported that the punch list for the park spring maintenance is short.

Code/Ordinance – Mr. Florio reported that the committee did not meet in March. The proposed feral cat ordinance was discussed. Questions arose regarding enforcement of the ordinance and the necessity. After discussion, Mr. Florio stated that the concerns would be taken back to the committee to discuss at their meeting scheduled for April 5.

Finance – The first quarter finance committee meeting will be held on April 6.

Personnel – Committee met in March to begin working on the draft Personnel Manual update.

Police - No report.

Old/Pending Business

Storm Jonas Reimbursement – Paperwork was received regarding reimbursement process now that the President has signed the declaration. The Borough is required to designate an authorized representative for the paperwork and it was noted that an initial meeting will be held on April 15 at the County Public Safety Training Center. Mr. Ott made a motion, seconded by Mr. Halvorsen, to appoint William H. Ford III as the authorized agent for the Borough for the storm reimbursement as well authorizing him to attend meetings on the Borough's behalf. The motion passed unanimously.

New Businesses

Fresh 2U Market – Mayor Mulhall had provided information regarding the Fresh 2U Market. Last year there were two main locations: Coatesville and Honey Brook. There was discussion regarding availability in the Borough. Council concurred to support the Presbyterian parking lot again this year.

Newsletter – Ms. Jenzano stated that the draft would soon be coming out and requested Council members to review quickly and provide her with any feedback.

Memorial Day Parade – Application was presented for the annual parade, hosted by the Wawassan American Legion, for May 30, 2016. Mr. Florio made a motion, seconded by Mr. Mimm, to approve the parade/gathering application. The motion passed unanimously.

Street Sweeping – Mr. Ford reminded everyone that street sweeping is scheduled for Monday, April 25.

Fresh 2U Market Solicitation – Mr. Ott made a motion, seconded by Ms. Jenzano, to waive the solicitation fee for the Fresh 2U Market who would be selling within the Borough. The motion passed unanimously.

Fire Company Soup Sale – Mr. Ott reported that the Fire Company will hold their spring soup sale on April 23, 2016.

Public Presentations

Trish Amoroso, 541 Walnut Street – Ms. Amoroso reported that she believes the drain on Walnut Street near the cemetery is not properly working which is causing the road to break apart. Mr. Ford advised that public works is aware of the situation.

Adjournment

There being no further business to discuss, the meeting was properly adjourned at 8:00 p.m.

Janis A. Rambo
Borough Secretary