

## **JANUARY 4, 2016 REORGANIZATION MEETING**

Mayor Mulhall called the 2016 Reorganization Meeting of Honey Brook Borough Council to order at 7:00 p.m. Followed by the *Pledge of Allegiance*, Mayor Mulhall administered the Oath of Office to newly elected Borough Council members Matthew Halvorsen, Jeanne Jenzano, James Mimm III, and Christopher Ott. Following, Mayor Mulhall administered the Oath of office to Denise Singer as elected tax collector.

Mayor Mulhall asked for nominations for Council President. Ms. Jenzano made a motion to appoint Jessica Curtis as Council President. The motion was seconded by Mr. Ott. The motion passed 6 to 1 with Mr. Rosciolo voting nay. Mayor Mulhall then asked for nominations for Council Vice President. Mr. Halvorsen made a motion to appoint Jeanne Jenzano as Council Vice President. Mr. Florio seconded the motion. The motion passed 6 to 1 with Mr. Rosciolo voting nay.

At this time, the gavel was turned over to Council President Jessica Curtis.

Ms. Curtis accepted nominations for President Pro Tem. Ms. Jenzano made a motion to appoint Mr. Halvorsen as President Pro Tem. Mr. Mimm seconded the motion. The motion passed unanimously.

### ***Appointment of Borough Officials:***

Ms. Jenzano made a motion to retain Janis Rambo as Borough Secretary; Mr. Halvorsen seconded the motion. The motion passed unanimously.

Mr. Halvorsen made a motion to appoint Janis Rambo as Borough Treasurer; Ms. Jenzano seconded the motion. The motion passed unanimously.

Mr. Florio made a motion to retain Turner Unruh Burke & Frees as Borough Solicitor; Mr. Ott seconded the motion. The motion passed unanimously.

Ms. Jenzano made a motion to retain Weiser Engineering Consultants as Borough Engineer; Mr. Florio seconded the motion. The motion passed unanimously.

Mr. Halvorsen made a motion to retain Anthony Campbell as Zoning/Building & Code Enforcement Official; Ms. Jenzano seconded the motion. The motion passed unanimously.

Ms. Jenzano made a motion to retain Kimmel, Lorah & Associates, LP as Borough Auditor; Mr. Florio seconded the motion. The motion passed unanimously.

Mr. Ott made a motion to retain Patrick Ely as Police Chief; seconded by Mr. Mimm. The motion passed unanimously.

Mr. Halvorsen made a motion to appoint Mr. William Ford III as Vacancy Board Chairman; Mr. Mimm seconded the motion. Mr. Rosciolo inquired if there was any potential conflict of interest as Mr. Ford is a Borough employee. The motion passed with Mr. Florio and Mr. Rosciolo voting nay. Mr. Florio clarified after the vote that in the absence of the Solicitor, he did not know if there was a conflict of interest. Secretary advised that she would contact the Solicitor's office to clarify.

### ***Board & Commission Appointments***

Zoning Hearing Board – Ms. Jenzano made a motion, seconded by Mr. Ott to reappoint Jeffrey Simmons to a three-year term on the Zoning Hearing Board. The motion passed unanimously.

Planning Commission – Ms. Jenzano made a motion, seconded by Mr. Halvorsen, to appoint Dr. Reuben Schonebaum to a four-year seat on the Honey Brook Borough Planning Commission. The motion passed unanimously.

Honey Brook Borough Authority – Mr. Ott made a motion, seconded by Mr. Florio, to appoint George Downey to a four-year term on the Honey Brook Borough Authority. The motion passed unanimously.

Northwestern Chester County Municipal Authority – Mr. Halvorsen made a motion, seconded by Ms. Jenzano, to reappoint David Eames to a four-year term on the Northwestern Chester County Municipal Authority. The motion passed unanimously.

Honey Brook Borough Zoning Board Alternate Seat – There were no nominations.

### ***Establish Meeting Date and Time***

Ms. Jenzano made a motion, seconded by Mr. Florio, to establish the First and Third Monday of each month commencing at 7:00 p.m. Council meeting dates with the exception of the first Monday in July when the meeting will be held on July 11 due to the Independence Day holiday and the first Monday in September when the meeting will be held on Tuesday, September 6 due to the Labor Day holiday. The motion passed unanimously.

### ***Ratification of Tax Rates***

Mr. Florio made a motion, seconded by Mr. Ott, to ratify the 2016 tax rates as: 1.5 mills, 1/2% earned income tax; and 1/2% real estate transfer tax. The motion passed with Mr. Rosciolo voting nay.

### ***Ratification of 2016 Budget***

Ms. Halvorsen made a motion, seconded by Mr. Florio, to ratify the 2016 budget as previously adopted by Council on December 21, 2015. The motion passed with Mr. Rosciolo voting nay.

### ***Appointment of Tax Collector***

Secretary advised that prior to the meeting, Ms. Singer, the newly elected tax collector, signed a Memorandum Agreement whereby she deputized the Borough Council of Honey Brook Borough to collect all real estate taxes. As such, Mr. Ott made a motion, seconded by Mr. Halvorsen, to adopt Resolution 2016-01 designating the Chester County Treasurer to collect the Borough's real estate taxes as per the Agreement between Honey Brook Borough and the County of Chester dated January 5, 2015. The motion passed unanimously.

### ***Designation of Borough Depository***

Ms. Jenzano made a motion, seconded by Mr. Florio, to designate DNB First as the Borough's depository. The motion passed unanimously.

### ***Appointment of Check and Bank Account Signers***

Mr. Florio made a motion, seconded by Mr. Halvorsen, to designate the check and bank account signers as Janis Rambo, Treasurer, and Jessica Curtis and Jeanne Jenzano. The motion passed unanimously.

### ***Emergency Services Resolution***

Mr. Halvorsen made a motion, seconded by Mr. Florio, to adopt Resolution 2016-03 declaring emergency response agencies within the Borough of Honey Brook. The motion passed unanimously.

### ***Regional UCC Appeals Board***

Mr. Florio made a motion, seconded by Mr. Halvorsen, to reappoint Ronald Rosciolo and Christopher Falencki as Borough representatives to the Western Chester County Regional UCC Appeals Board. The motion passed unanimously.

### ***Chester County Tax Collection Committee***

Mr. Halvorsen made a motion, seconded by Mr. Mimm, to retain Janis Rambo as delegate and Jessica Curtis as alternate to the Chester County Tax Collection Committee. The motion passed unanimously.

### ***Committee Appointments***

Ms. Curtis advised that she would table committee assignments. She requested that Council members advise her of which committee/committees he or she would like to serve on.

Ms. Jenzano made a motion, seconded by Mr. Ott, to adjourn the Reorganization Meeting at 7:32 p.m. The motion passed unanimously.

Janis A. Rambo, Borough Secretary