

# HONEY BROOK BOROUGH

## Request for Street Closure to Traffic

The request to close a street to vehicular traffic requires formal approval by the Mayor and Council and must be scheduled on the agenda of a public meeting.

Please complete the form below and submit it at least one month in advance of the date of the proposed event, along with a refundable deposit of \$ 50.00 for Cones to:

Honey Brook Mayor and Borough Council  
Attention: Borough Clerk  
PO Box 249  
71 Pequea Ave.  
Honey Brook PA 19344

Upon receipt of this completed form, The Borough Clerk will forward it to the Chief of Police for review and comment. The Chief of Police will return the form to the Borough Clerk who will add the request to the next Borough Council meeting agenda for consideration by the Mayor and Borough Council. The requesting party is not required to attend the public meeting. There is no charge for this permission. Following the meeting, the Borough Clerk will contact the requesting party to relay the decision of the Mayor and Council. Street closure barriers shall be of a type designated by the Borough and shall not impede emergency vehicle access.

**PLEASE PRINT CLEARLY**

Name of Organization: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Description of Event: \_\_\_\_\_

Date of Event: \_\_\_\_\_ Raindate: \_\_\_\_\_

Hours of Event: \_\_\_\_\_

Street(s) to be Closed: \_\_\_\_\_

Between: \_\_\_\_\_ and \_\_\_\_\_  
(cross street) (cross street)

Submitted by: \_\_\_\_\_

**\*\*\*\*\*OFFICIAL USE\*\*\*\*\***

**Police Department Comment:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Signature:** \_\_\_\_\_

**Honey Brook Borough Chief of Police**

The above request for Street Closure has been Approved \_\_\_\_\_ Disapproved \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Mayor of Honey Brook Borough**