

**HONEY BROOK BOROUGH FEE SCHEDULE**  
[Revised by Resolution of the Honey Brook Borough Council on June 06, 2016]

**APPLICATIONS FOR SUBDIVISION AND/OR LAND DEVELOPMENT**

**Minor Subdivision (up to 3 lots) and/or Land Development Application**

Sketch Plan or Preliminary Plan	\$500.00
Final Plan	\$500.00

**Major Subdivision (4 or more lots) and/or Land Development Application**

Sketch Plan or Preliminary Plan	\$1,000.00
Final Plan	\$500.00

**Escrows (refundable)\*\***

Consultant Reviews to be paid at the time of submission of all Plans:

Minor Subdivision Plan	\$500.00
Major Subdivision Plan	\$1,000.00

*\*\*All Applicants must maintain a minimum balance in each Escrow Account of one-half (1/2) of the required Escrow if the minimum balance falls below one-half (1/2) of the required Escrow, each Applicant must remit to the Borough all amounts necessary to bring the minimum balance up to one-half (1/2) of the above amounts.*

**BUILDING PERMIT APPLICATIONS**

**\*\*All fees include required inspections\*\***

**Residential (Non-Commercial) Building Permits**

New Single-Family Dwelling Unit(s), Multiple Family Dwelling Unit(s),  
Condominium Units or similar residential structures:

	\$800.00
New residential Electrical inspection/plan review	\$200.00

\*Residential Additions or remodeling to residential buildings & residential accessory  
Buildings that require building permit:

Base Rate	\$50.00
Plus \$10.00 for every \$1,000.00 or fraction thereafter over \$1,000.00 of construction costs	

*\* NOTE: No Building Permit is required for a carport, detached private garage, greenhouse or shed if the structure has a building area less than 1,000 square feet and is accessory to a detached one-family dwelling.*

*No Building Permit is required for a carport, detached private garage, greenhouse or shed if the structure has a building area of less than 120 square feet and is accessory to a two family dwelling or townhouse.*

*No Building Permit is required for alterations to residential buildings which do not make structural changes or changes to means of egress. A structural change does not include a minor framing change needed to replace existing windows or doors.*

Agricultural buildings including habitable spaces in which agricultural products are processed, treated or packaged:

Per square foot for first 1,000 square feet	\$0.25
Square footage over 1,000 square feet	\$0.18

Swimming Pools:

New Above-ground pools (Permanent)	\$150.00
Seasonal Above Ground Pools (Initial Installation)	\$30.00
Seasonal Above ground Pool renewal fee (Each season)	\$10.00
New In-ground pools	\$200.00

Sheds:	\$30.00
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Decks and patio slabs:	\$30.00
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Signs for a home business or occupation:	\$30.00
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Demolition permit:	\$100.00
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**Uniform Construction Code Surcharge**

Commonwealth of Pa. Fee per Permit ( <i>rev. 2007</i> )	\$4.00
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**Commercial, Industrial & Institutional Building Permit Applications**

**\*\*Fees include required building inspections, Electrical requires 3<sup>rd</sup> party\*\***

New Construction and/or additions:	\$1000.00
Plus \$10.00 per \$2,000.00 of cost of construction and Mechanical, Electrical and Plumbing Permits and fees are required.	

New Mechanical Plan Review and Inspections	\$400.00
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New Plumbing Plan review and Inspections	\$400.00
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Electrical Permit Fee*	\$100.00
(3 <sup>rd</sup> Party Electrical Inspection & Review Required)	

Renovations, Repairs and/or remodeling:	
Base Rate	\$100.00
Plus 1.5% of total cost of construction	

Non-residential Accessory Buildings over 150 square feet:	\$75.00
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Non-residential Accessory Buildings less than 150 square feet:	\$50.00
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Special structures including by way of example, and not by way of limitation, towers, storage tanks, etc.:	\$250.00
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Fences:	\$50.00
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Demolition Permit:	\$200.00
<b>Uniform Construction Code Surcharge</b> Commonwealth of Pa. Fee per Permit ( <i>rev. 2007</i> )	\$4.00

**Fees if Building and/or Zoning Permit is Not Obtained**

If no Building or Zoning Permit is obtained prior to excavation for construction purposes; the construction or erection of any building and or portion thereof, including accessory buildings; the alteration of any building, including accessory buildings; or any use change or change in a structure which requires a Building or Zoning Permit, the required Permit Fee will be two (2) times the Permit Fee which would have been required for the Permit had the Permit been issued, plus an administrative charge of Fifty Dollars (\$50.00).

Additional inspections required because of re-inspections, stop work orders, etc	\$35.00 per additional inspection
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**RESIDENTIAL CURB, SIDEWALK AND/OR DRIVEWAY PERMITS**

Curb only	\$30.00
Driveway	\$30.00
Sidewalk	\$30.00
Curb and Sidewalk or Driveway and Curb	\$75.00

**COMMERCIAL CURB, SIDEWALK AND/OR DRIVEWAY PERMITS**

Curb only	\$50.00
Driveway	\$50.00
Sidewalk	\$50.00
Curb and Sidewalk or Driveway and Curb	\$100.00

**DUMPSTER IN STREET PERMIT**

Fee	\$15.00 per day (Maximum of 15 days)
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**FIRE PREVENTION CODE APPLICATIONS**

New construction/renovations involving commercial, industrial and institutional facilities which require a Fire Prevention Code Permit will pay a fee equal to fifty percent (50%) of the Building Permit Fee for the Fire Prevention Code Permit Fee.

Minimum Fee	\$75.00
Inspection of fuel oil tanks and all other Fire Prevention Code Permits	\$75.00

<b><u>PERMIT RENEWALS</u></b>	\$60.00
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**ROAD CUT PERMITS**

Application Fee (Non-refundable)	\$175.00
Inspection Fee to verify proper backfill, compaction and paving material	

Non-refundable base fee	\$75.00
Escrows (refundable):	
First 0 to 3 square yards surface disturbance	\$20.00 per sq.yd.
Next 3 to 10 square yards surface disturbance	\$10.00 per sq.yd.
Greater than 10 square yards surface disturbance	\$5.00 per sq.yd.
Additional Work Fee-based on the Borough Engineer's rate schedule and estimated time	
Example: 22 sq.yd. disturbance = \$175 + \$75 + \$60 + \$70 + \$60 = \$440 of which	
\$190 would be refundable.	
Two-Year Financial Security:	ten per cent (10%)
of the cost of construction approved by the Borough Engineer to cover any and all damages arising from the digging up, opening or closing of a roadway.	

**SIGNS (Non-Residential)**

Permanent signs (freestanding, ground, wall, etc.)	\$5.00 per sq. ft. Minimum Fee of \$75.00
Temporary banners and other non-permanent signs	\$50.00 for each event up to 30 days Maximum Fee of \$150.00 for 3 to a maximum of 6 events per year

**STORMWATER PERMIT APPLICATION**

Application Fee (Non-refundable)	
Storm water associated with construction, residential (single family dwelling)	\$250.00
Storm water associated with construction, all other construction	\$450.00
Escrows** (Refundable)	
Single Family Dwelling Residential	\$300.00
All other construction	\$600.00

**\*\* All applicants must maintain a minimum balance in the escrow account of one-half (1/2) of the required escrow. If the minimum balance falls below one-half (1/2) of the required escrow, the applicant must remit to the Borough all amounts necessary to bring the minimum balance up to one-half (1/2) of the above amounts.**

**USE AND OCCUPANCY PERMITS**

A Use and Occupancy Permit is required for the following:

- Change of ownership or tenants in residential dwellings  
Residential accessory buildings or structures over 500 square feet excluding a carport, detached private garage, greenhouse or shed if the structure has a building area less than 1,000 square feet and is accessory to a detached one-family dwelling. Also excluding a carport, detached private garage, greenhouse or shed if the structure has a building area of less than 120 square feet and is accessory to a two family dwelling or townhouse.
- Swimming Pools
- Additions/alterations to a residential unit requiring a Building Permit
- Commercial/industrial buildings or structures
- Additions/alterations to a commercial/industrial/institutional building or structure for the purpose of occupancy by an individual tenant or tenants, but not including an individual self-storage unit in a self-storage until complex.

- Each addition/alteration of a commercial/industrial/institutional building or structure requiring a Building Permit
- Change of use or ownership or tenants in a commercial, industrial or institutional building or structure
- Each commercial/industrial/institutional accessory building or structure over 200 square feet in area

Fee for the Use and Occupancy Permit	
Efficiency (1 bedroom, 650 sq. feet or less):	\$ 25.00
1 Bedroom Apartment	\$ 40.00
2 Bedroom Apartment	\$ 55.00
3+ Bedroom Apartment	\$ 75.00
Single Family Dwelling	\$100.00
Commercial, Industrial, Institutional	\$150.00

**USE & OCCUPANCY REINSPECTION FEES** \$25.00

**ZONING HEARING BOARD APPLICATIONS & APPEALS**

**Variances, Special Exceptions & Appeals from Zoning Officer’s Determinations**

Single Family Residential Property	\$600.00 *
Commercial & Multi-Family Residential Property	\$1,200.00 *
Industrial	\$1,500.00 *

**Challenges to the Validity of an Ordinance** \$1,200.00 \*

**Conditional Use Applications** \$650.00 \*

**Curative Amendments** \$10,000.00

**Applications to the Board of Appeals** (Filed pursuant to §403.121(b) and §403.122(a) of the Uniform Construction Code Regulations) \$500.00 \*

*\* There will be an additional charge of \$300.00 for each additional session of testimony. This fee must be paid in full not less than five (5) days prior to the scheduled additional session of testimony.*



**GENERAL GOVERNMENT FEES**

Sale of Documents	
Comprehensive Plans	\$35.00
Subdivision & Land Development Ordinance	\$40.00
Zoning Ordinance	\$55.00
Zoning Maps	\$5.00

Copy Fees  
 Per Copy/Side \$0.25  
 Non-standard sized documents including, but not limited to, blue prints,  
 color copies, or any document requiring printing by an outside vendor  
 Actual cost per document

Police Reports \$15 per report

Certification of a Record \$5 per record  
 Please note that certification fees do not include notarization fees.

Mailing Actual cost of postage

Solicitation Permits \$50.00 for 1 day  
 \$200.00 for 5 days  
 \$1000.00 for 30 days

**Yard Sale Permits**

- a) First permit issued to a household within any twelve(12) month period  
 \$10.00 (good for up to two (2) dates)
- b) Second permit issued to a household within the same twelve (12) month  
 period  
 \$25.00
- c) Non-profit service organizations and charitable organizations may obtain up  
 to two (2) yard sale permits in any twelve (12) month period without payment  
 of a fee.

Mass Gathering Permits 0-100 Participants \$50.00  
 100-200 Participants \$75.00  
 200+ Participants \$100.00

Key deposit \$5.00 (refundable upon return of key)

Pavilion use deposit \$35.00 (nonrefundable plus \$50.00 refundable  
 security deposit after pavilion is broom clean,  
 rubbish is bagged, etc. and no damage has occurred)

Returned check charge \$30.00

Late charge for overdue payments Interest rate of 1.5% per month (18% per annum)

**Fees if Permit is Not Obtained**

If no Permit is obtained, the required Permit Fee will be two (2) times the Permit Fee  
 which would have been required for the Permit had the Permit been issued.

**RENTAL OF BOROUGH EQUIPMENT**

Dump Truck \$195.00 per day  
 Backhoe \$275.00 per day

Portable Generator

\$40.00 per day

*Rentals are available to emergency management teams and public authorities only.  
All rental fees are plus operator costs.*